

## Appleton with Eaton Neighbourhood Plan (NP) Steering Group Meeting

### AGENDA

**When:** Tuesday, 2<sup>nd</sup> July 2019 @ 7:30pm

**Venue:** 42 Badswell Lane, Appleton

**NP 203 Apologies for absence**

**NP 204 Declarations of interest**

**NP 205 Signing of the minutes of the 29<sup>th</sup> April 2019 meeting**

**NP 206 Thank yous:** To thank those who allowed banners to be displayed at their properties and discuss a token to thank them

**NP 207 Review response sheet:** To review the sheet of responses circulated to the Steering Group

**NP208 Discuss next steps:** To review the process of analysing and subsequently incorporating comments

**NP209 Discuss timetable:** To discuss timetable based on the above

**NP 210 Date of next meeting**

***Note on Declarations of Interest:***

*(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*