

Appleton with Eaton Neighbourhood Plan Steering Group (SG) Meeting MINUTES

When: 22nd September 2020, 7:15pm

Venue: Meeting held virtually via Zoom

Present: Claire Salmon (CS) (Chairman), Allison Leigh (AL) (Secretary), Annewen Rowe (AR), Mary Carey (MC), Jane Dymock (JD) and Anna Yalci (AY)

NP 217 Apologies for absence: Liz Gilkes (LG), John Adams (JA), Kerri Gaughan (KG) and Mark Richards (MR)

NP 218 Declarations of interest: None

NP 219 Signing of the minutes of the 3rd February 2020 meeting: The minutes were approved and signed.

NP 220 Update on progress: CS reported that after the last meeting a subset of the SG had been due to meet with the Vale of White Horse District Council (VoWHDC) the week the Covid-19 occurred. This meeting was therefore cancelled.

Comments were submitted from the SG and the subset group met once via Zoom and discussed these changes, incorporating many of them.

NP 221 Receive any comments on documents: The Green Spaces document was discussed and the issue of whether or not to list the garden at The Plough Inn as a Green Space arose. The SG asked AL to contact the Vale of VoWHDC for guidance on this.

The SG discussed that Long Close is included in the Green Spaces Assessment, but is redacted as it is in the Green Belt. The SG discussed that it would be best for MR to meet with the owners of Long Close in person to present this as a courtesy and to show them a copy of the Green Spaces Assessment in advance of publication.

It was noted from the February minutes that a letter needs to be sent to Waterbury and the VoWHDC as to listing the Green at Fettiplace as a Green Space. CS asked AL to look for letters Community First Oxfordshire had drafted for the pubs when they were contacted for this same reason.

The SG discussed the comments from JA on the Green Spaces Assessment. The SG agreed to add in information from the National Planning Policy Framework in the introduction of the Green Spaces Assessment where there was a blank space.

The SG discussed JA's comment about adding sites allocated as Green Spaces in to the NP document. The SG decided not to add the sites in as the Vale had ruled them out and they remain in Green Belt.

JA had asked about the Corallian Ridge in the maps. It was noted that this is in a map in the Evidence Base.

NP 222: Discuss next steps and timetable: The SG discussed next steps. AL will contact the VoWHDC and ask to have a meeting to review the documents and any other necessary elements for the submission phase. AR is happy to attend this meeting virtually if needed.

AL will also contact AECOM regarding assistance with the Consultation Statement and the Basic Conditions Statement.

Following these steps and any changes coming from these, the documents will go to the Parish Council for approval, to be proofread, to be formatted and then will be ready for submission.

The SG suggested contacting Alison Trinder regarding proofreading. AL will contact her.

The meeting ended at 8:05pm.

Chairman, Sign and Date