**Members of the Appleton with Eaton Parish Council are summoned to**

**a meeting of the Parish Council**

**at the Village Hall, Monday 13th February 2017 at 7.15pm**.

Susan Blomerus – Parish Clerk – 07.02.17

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 9th January 2017 parish council meeting and the minutes of the 23rd January planning meeting mas a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Footpaths:**  To discuss the condition of the footpath leading to Besselsleigh Woods
9. **Neighbourhood Plan:** To receive updates on the progress of the plan
10. **Comet bus service:** Update
11. **Assets of community value:** To discuss the Eight Bells Pub and Appleton Community Shop
12. **Trees in Doctors Lane:** update
13. **Annual Parish meeting:** Update and how to encourage attendance
14. **Request for donation towards equipment to maintain pond in Netherton Road**
15. **Damage to tarmac and verges in Park Lane**
16. **Approve grass cutting quote for playground**
17. **Response to correspondence from Cathie Little:** Re Flood risk in Badswell Lane
18. **Planning:**

**Permitted development:**

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| --- | --- | --- | --- |
| **(i)** | **P17/V0144/PDH** | 96 Netherton Road Appleton OX13 5LA | Two separate single storey rear extensions: Westernmost extension - Depth 8m Height 3.5m Height to eaves 2.36m Westernmost extension - Depth 6m Height 3.5m Height to eaves 2.36m |

**Amendments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **(i)** | **P16/V2892/HH** | 7 Town Furlong Appleton Abingdon Oxfordshire | The amendment is for: Additional parking plan submitted 31 January 2017. |

1. **Finance**

**Signing of internet access documents**

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| **Invoices previously approved:** |
| **368** | **AWBS Ltd:** 4 x bulk bags of sand for playground | £358.42 |
| **Invoices** |
| **369** | **Clerks Salary and expenses (January)** | See attachment |
| **370** | **Ady Podbery:** verti-draining the football pitch at the sportsfield | £250.00 |
| **371** | **The Play Inspection Company:** Annual inspection of the playground and sportsfield | £96.00 |
| **372** | **Appleton Community Shop:** stationary | £6.60 |
| **Income received:** |  |
| **Lloyds Bank:** Refund of 6 months of bank charges | £69.18 |

1. **Publications and correspondence**
* Email thanking the parish council for their donation from the Citizen Advice Bureau
* Email from Cathie Little regarding minutes from the December parish council meeting
* Letter from Lloyds Bank regarding the security of the account
1. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
2. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 13th March 2017 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*