**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 8th May 2017 at 7.15pm**.

Susan Blomerus – Parish Clerk – 02.05.17

**AGENDA – Annual Council Meeting**

1. **Appointment of Chairman**
2. **Appointment of Vice-Chairman**
3. **Review and acceptance of Code of Conduct**
4. **Review and acceptance of Standing Orders**
5. **Review and agreement of members roles on committees**
6. **Agree a Chairman’s allowance**
7. **Dates of future meetings:** To agree for Parish Council Meetings to occur on the second Monday of every month except in August and on a Bank Holiday. Leisure and Recreation Committee meetings to be agreed.

**AGENDA – Monthly meeting**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 30th March 2017 parish council extraordinary Meeting, the 10th April 2017 parish council meeting and the 24th April 2017 Planning Meeting as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Appleton Village Hall:** Request from Sara Murray
9. **Neighbourhood Plan:** For information only
10. **Comet bus service:** For information only
11. **Annual Parish Meeting:** Update on planning
12. **The Plough development:** Update
13. **Request from HAB Housing**
14. **Letter from Tim Davis:** To discuss and respond
15. **Results of speed recording in the village:** To discuss the results of the speed survey
16. **Vermin invasion:** To discuss report from Tony Sibthorp
17. **Planning**

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| **(i)** | **P17/V1075/HH** | 8 Netherton Road Appleton ABINGDON OX13 5JX | Proposed two storey side extension. |

**Planning Decisions:**

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| **(i)** | **P17/V0402/HH** | Hunters Moon 7 Road Running Through Eaton Village EatonABINGDON OX13 5PR | Proposed two storey side extension. The proposal is to sensitively remodel and extend the most recent extension of the building without intervening with the existing fabric of the original farmhouse. Our clients would like to convert the garage space to create a new single larger room within the ground floor of the extension to provide a bigger kitchen/dining space, and create a new lean-to garden room to this extension to increase the connection with the garden. These new spaces will give a contrast to the smaller rooms and windows that characterise the listed building, whilst preserving the important heritage aspects of the original house.**Planning permission granted** |
|  | **P17/V0468/HH** | 53A Eaton Road Appleton ABINGDON OX13 5JH | Proposed two storey rear extension**Planning permission granted** |

1. **Finance**

**External audit:** To complete section 1 of the Annual Governance Statement 2016/17

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| **Invoices previously approved** |
| **383** | **AWBS LTD:** Bulk bag of play grade bark chippings | See attachment |
| **Invoices** |
| **384** | **Clerks Salary and expenses** | See attachment |
| **385** | **Ady Podbery**: Gang mow the whole field on the 30/03/17 | £89.40 |
| **386** | **Mr Richard Dick:** Tennis Club Rent | £150.00 |
| **387** | **The Play Inspection Company:** Inspection of the playground and Sportsfield | £90.00 |
| **388** | **Appleton Community Shop:** Stationary | £3.19 |

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| **Income received** |
| **DD** | **Vale of White Horse District Council:** Precept and CTRS grant | £9360.00 |
| **500058** | SSE: Wayleaves | £13.92 |

1. **Publications and correspondence**
* Email from Vonage: Increase in phone bill monthly charge
* Letter from Nicola Blackwood
1. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
2. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 12th June 2017 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*