**Members of Appleton with Eaton Parish Council**

**are summoned to a meeting of the Parish Council at the Village Hall,**

**Monday 11th December 2017 at 7.15pm**

Susan Blomerus – Parish Clerk – 05.12.17

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of the 13th November 2017 parish council meeting as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Section 137 donation requests**: To discuss donating to the OX13 Youth Organisation to cover the insurance costs and the OX13 Christmas Party. To discuss donating to the Evergreen Club
9. **Thames Path Working Group:** To receive an update
10. **General Data Protection Regulations:** To ensure that the parish council complies to the changes to the data protection laws
11. **Planning**

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| **Planning decisions** | | | |
| **(i)** | **P17/V2533/HH** | 10 Eaton ABINGDON OX13 5PR | Demolition of existing single storey WC and utility room to the side of the main house. Erection of a new extension, consisting of a dining/family room, WC, a utility room, lobby and a study. |
| **(ii)** | **P17/V2768/HH** | Orchard House 12 Badswell Lane Appleton ABINGDON OX13 5JN | Erection of single storey, two bay oak framed garage with log store to side. |

1. **Finance**
2. **Budget 2018/19**
3. **Payments and receipts**

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| **Invoices** | | | | |
| **430** | **Clerks Salary and expenses:** November 2017 | See attachment | | |
| **431** | **Yew Tree Contractors**: second instalment of the season to cut the grass at the playground | £840.00 | | |
| **432** | **Appleton Village Hall Management Committee:** Donation towards hiring the committee room | £1000.00 | | |
| **433** | **3 Villages Comet Bus Group:** Donation | £300.00 | | |
| **434** | **The Play Inspection Company:** Operational inspection of the playground and the sportsfield | £90.00 | | |
| **435** | **Advanced Electrical Systems:** Replacement of battery to fire alarm panel | £139.97 | | |
| **436** | **Appleton Community Shop:** Stationary and cleaning products for the sportsfield pavilion | £8.88 | | |
| **Subject to approval of agenda item 17/174** | | | | |
| **437** | **Appleton Youth Organisation** | | | £500.00 |
| **438** | **Appleton Evergreen** | | | £70.00 |
| **Direct Debits** | | | | |
| **Castle Water:** Monthly charge for water at the sportsfield pavilion | | | £29.57 | |
| **Income received** | | | | |
| Jubilee Playground fundraising | | | £183 | |

1. **Publications and correspondence**

* Letter from Open Spaces Society confirming membership

1. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
2. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 8th January 2017 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*