**Members of Appleton with Eaton Parish Council**

**are summoned to a meeting of the Parish Council**

**at the Village Hall, Monday 8th October 2018 at 7.15pm**.

Susan Blomerus – Parish Clerk – 02.10.18

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meetings:** To authorise the signing of the minutes of the 10th September 2018 parish council meeting and the 16th July 2018 and 6th August 2018 planning meetings as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **The Plough -** an update from the Pub Working Group.
9. **Neighbourhood Plan:** To approve the draft of the Neighbourhood Plan to be published for the 6 week consultation
10. **Cleaning of the war memorial/Tree of remembrance**
11. **Speeding in the village**
12. **A420 capacity and safety concerns:** To discuss the letter that will be sent to Ed Vaizey
13. **Safe access to the A420 via Oaksmere**
14. **Section 137 grant for Comet Bus Service:** To agree to donate £300 to the keep the service going
15. **Parish Council insurance renewal quote:** To accept the renewal quote
16. **Queen's Commonwealth Canopy project:** To consider Layla Moran’s offer of planting trees in the parish
17. **Appointment of new parish clerk**
18. **Planning**

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| **Planning applications** | | | |
| **(i)** | **P18/V2265/FUL** | 31 Badswell Lane Appleton Abingdon OX13 5JN | Proposed two storey side extension to create 1 x 2 bed dwelling and ancillary works |
| **(ii)** | **P18/V2386/HH** | The Paddocks Park Lane Appleton Abingdon OX13 5JT | Garage conversion to gymnasium and play room, new first floor flank gable window, rooflights. Related internal alterations are considered Permitted Development. |
| **(iii)** | **P18/V2335/FUL**  **P18/V2336/LB** | 57 Eaton Road Appleton Abingdon OX13 5JH | New dwelling, relocate access, and rebuild stone boundary wall |
| **Planning Decisions** | | | |
| **(i)** | **P18/V1748/HH** | Spinney View Oaksmere Appleton Abingdon OX13 5PP | Erection of a two storey and single storey rear extension.  Conversion of attached garage to living accommodation. |

1. **Finance:**
   1. **Auditors report and annual return 31/03/2018:**
   2. **Payments and receipts**

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| **Invoices** | | |
| **483** | **Clerks salary and expenses:** September 2018 | See attachment |
| **484** | **GeoXphere Ltd:** Annual subscription to Parish Online to support the Neighbourhood Plan | £36.00 |
| **485** | **Moore Stephens:** External audit fees | £240.00 |
| **486** | **Avia Boiler Care Ltd:** Servicing the boiler at the sportsfield pavilion | £307.50 |
| **487** | **The Play Inspection Company:** Operational inspections for the playground and the sportsfield | £90.00 |
| **Subject to approval of 18/128 and 18/129** | | |
| **488** | **Came and Company:** Insurance | £1490.32 |
| **489** | **3 Villages Comet Bus Group:** Donation | £200.00 |
| **Income received** | | |
| **Vale of White Horse District Council:** 2nd instalment of the precept 2018/19 | | £9620.00 |

1. **Publications and correspondence:**
2. Letter from Moore Stephens confirming the completion of the audit for the year ended 31st March 2018
3. Letter from Royal Mail regarding scam mail. Notice posted of the village noticeboard.
4. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
5. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 12th November 2018 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*