**Minutes of the Appleton with Eaton Parish Council meeting**

**at the Village Hall, Monday 13th March 2017 at 7.15pm**.

Susan Blomerus – Parish Clerk – 20.03.17

**MINUTES**

**Present:** Mr John Adams,Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Mr James Mansfield, Dr Mark Richards, Mr Tony Sibthorp, Mrs Anna Yalci

1. **Apologies for absence:** Cllr Tilley
2. **Declarations of interest:** Mrs Mary Carey declared an interest in item number 16/244: Comet Bus Service as she is a member of the Bus User Group.
3. **Public questions and statements:**

**16/244 Footpath to Besselsleigh Woods:**

Mr Ben Connolly said that Mr and Mrs Jeffreys would like to appeal to any volunteers that might work on the footpath to contact all owners before any work is carried out. Mr Connolly mentioned that the gravel has been added to the puddles near the kissing gate and the vegetation has been cut back.

Mrs Angi Levell-Collins referred back to the minutes from the footpath meeting attended on the 17th April 2015 where Mr Mark Sumner, Field Officer at the time, stated that the footpath is not a health and safety issue and he suggested that appropriate footwear needs to be worn when walking the footpath. Mrs Levell-Collins understands that Mr Blake is concerned about the state of the footpath but it is a country footpath. **16/248 Dog fouling in the village:**

Mrs Angi Levell-Collins said that in the summer she removed 21 bags of dog poo from under the bridge. Three dogs have been to the vet, with expensive vet bills, from being ill from drinking water contaminated with dog poo bags.

1. **Reports from District and County Councillors:** No reports received
2. **Minutes of the last meeting:** The amended minutes of the 12th December 2016 parish council meeting and the minutes of the 13th February 2017 parish council meeting were signed as a true record.
3. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

None

1. **Clerks report: Eight Bells Pub:** The clerk was asked to write a letter to MP Nicola Blackwood to explain the situation regarding the Eight Bells Pub and ask her to confirm that the Vale of White Horse District Council is interpreting the legislation correctly.
2. **Footpath to Besselsleigh Woods:**  The parish council received an email regarding the condition of the footpath from Mr Mark Blake. The email also requested that the parish council consider forming a group to deal with footpath issues in the parish. The volunteer group won’t be a parish council initiative due to insurance purposes. The parish clerk has been in contact with the Field Officer from Oxfordshire County Council to request a site visit to confirm if the footpath is a health and safety risk. The footpath closer to the woods is the problematic part of the path. The parish council discussed a previous idea of removing the fence and asking Mr Burnell to plough the whole field, level the path out and replace the fence.

It was resolved to wait until Mr James Mansfield has had a site meeting with the footpath officer before making a decision to form a footpath group. It was agreed that Mr Mansfield should speak to Mr Burnell if the field Officer confirms that Oxfordshire County Council does not deem the footpath as a health and safety hazard. To be added to April’s agenda. It was resolved that the parish clerk will write to Mr Blake informing him of the parish council’s decision.

1. **Neighbourhood Plan:** The steering group is starting to draft the first policies that will be included in the Neighbourhood Plan. The Scoping Report is now complete and the clerk will pass it on to Mr Will Sparling, Planning Policy Officer at the Vale of White Horse District Council, to read and give feedback.
2. **Comet bus service:** For information only. The Bus User Group (BUG) had their first AGM, and the constitution has now been adopted. Donations are coming in. The Monday service is still not very popular. Mrs Mary Carey is considering that the Monday service moves to serve Abingdon rather than Oxford. An Invoice of £510 has been received from the Comet Service. Of this amount Hinton Waldrist and Longworth will each be invoiced for £100. The parish council agreed that they will meet the remainder of the invoice. BUG has been receiving donations, although the recommended donation of £2.50 is not compulsory. If this continues Mrs Carey is confident that the donations will cover 50/60% of the running costs. Mr Mansfield thanked Mrs Mary Carey and the other members of the Bus User Group for their hard work in setting up this service. The information that Cllr Hayward sent regarding grants was not relevant for what BUG needed.
3. **Repainting of the white lines along Eaton Road near the school:** Thewhite H bar line painted on the Eaton Road opposite Badswell Lane was effective in dissuading parents from parking on the bend. Unfortunately this line has now faded. It was resolved to Ask Cllr Melinda Tilley if she has a budget to repaint the white lines, if not the clerk will contact the Highways Department. It was also mentioned that the clerk has been in contact with the PCSO’s to request that they monitor the parking situation during school drop off and pick up hours.
4. **Dog fouling in the village:** The parish council has received another complaint regarding dog fouling in the village. The parish council resolved to put a note in The Advertiser mentioning that the parish council has reported a resident for not picking up their dog’s mess and they will be issued with a fixed penalty fine from the Vale of White Horse District Council. Also to be included in The Advertiser is that there will soon be a bin situated on the church side of the gate near Long Close for dog walkers to dispose of their dog poo bags. It was resolved to write a letter of thanks to Mrs Hannah Wright thanking her for organising a dustbin and to offer the parish council’s assistance, if needed. It was resolved that the clerk will email Mr Alvar Swainston and inform him that the parish council will put a note in The Advertiser.

The parish council would like to remind all dog walkers to please keep to the path when walking in Long Close and to please pick up your dog’s mess and place it in an appropriate bin or take it home. If the situation does not improve the landowners will request that all dogs be kept under close control at all times. Dog poo bags can be disposed of in general waste bins situated around the village.

The parish council would like to encourage residents to report anyone not picking up their dog’s mess. All the Vale of White Horse District Council will require is a written statement and your name will remain confidential.

1. **Annual Parish Meeting:** The parish council agreed to combine the Neighbourhood Plan Open Meeting with the Annual Parish Meeting.
2. **Parish Mapping System:** The Steering Group requested that the parish council consider signing up to Parish Online Maps to support the Neighbourhood Plan. It was agreed that the Steering Group will need access to these maps to support their policies therefore it was resolved to sign up to a year of Parish Online Maps.
3. **Report from Mr Mansfield regarding Local Plan Part 2 information evening:**

Mr Mansfield attended the Local Plan Part 2 information evening on the 6th March 2017.

* The Vale’s housing requirement is 20 560 houses, including the Vale’s apportionment of Oxford’s unmet housing need of 2200 house brings a total of 22760 housing target.
* Their plan is to split the unmet housing in two areas:
	+ - * + Abingdon-on-Thames and Oxford Fringe Sub-Area: 80% of unmet need 1,760 dwellings
				+ South East Vale Sub-Area: 20% of unmet need 440 dwellings
* Dalton Barracks: 1200 dwellings
* Kingston Bagpuize and Fyfield: 600 dwellings
* Marcham: 520 houses
* Harwell Campus; 1000 dwellings
* North West Grove: 300 dwellings
* West Harwell: 100 dwellings
1. **Planning:**

**New Planning applications:**

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| **(i)** | **P17/V0402/HH (Householder)****P17/V0403/LB (Listed Building Consent)** | Hunters Moon 7 Road Running Through Eaton Village Eaton ABINGDON OX13 5PR | The proposal is to sensitively remodel and extend the most recent extension of the building without intervening with the existing fabric of the original farmhouse. Our clients would like to convert the garage space to create a new single larger room within the ground floor of the extension to provide a bigger kitchen/dining space, and create a new lean-to garden room to this extension to increase the connection with the garden. These new spaces will give a contrast to the smaller rooms and windows that characterise the listed building, whilst preserving the important heritage aspects of the original house.**No objections** |
| **(ii)** | **P17/V0468/HH (Householder)** | 53A Eaton Road Appleton ABINGDON OX13 5JH | Proposed two storey rear extension**No objections** |

**Withdrawals:**

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| --- | --- | --- | --- |
| **(i)** | **P16/V3203/FUL** | 56 Netherton Road Appleton ABINGDON OX13 5JZ | Demolition of the existing detached dwelling and outbuildings on site and a replacement scheme of a single detached dwelling with associated detached garage. |

**Decisions:**

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| --- | --- | --- | --- |
| **(i)** | **P16/V2613/HH** | 40 Netherton Road, Appleton OX13 5JZ | Garage conversion and extension to form Home office, Granny Annexe and separate Garden store building. Amended plans received 11 January 2017 revising design.**Planning permission granted** |
| **(ii)** | **P16/V2892/HH** | 7 Town Furlong, Appleton, OX | Demolition of garage and erection of side extension. Additional parking plan submitted 31 January**Planning permission granted** |

1. **Finance**

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| **Invoices** |
| **373** | **Clerks Salary and expenses (January)** | See attachment**Approved** |
| **374** | **Douglas Davidson:** Donation towards pond maintenance equipment | £30.00**Approved** |
| **375** | **Christine Cairns:** Reimbursement for the purchase of teak protector for the three benches at Jubilee Park | £46.97**Approved** |
| **376** | **OALC:** Annual subscription 2017-18 | £175.99**Approved** |
| **377** | **The Society of Local Council Clerks:** Membership subscription | £93.00**Approved** |
| **378** | **Oxfordshire County Council:** Comet Bus Service | £510.00**Approved** |
| **Income received:** |  |
| **Cumnor Minors Football Club**: Hiring of the sportsfield | £60.00 |
| **Direct Debits:** |
| **Castle Water:** Water at the sportsfield | £74.19 |

1. **Publications and correspondence**
* Letter received from the Vale of White Horse District Council to confirm that the 1st instalment of the precept will be paid in the week commencing 3rd April 2017.
* Email received from Mr John Page regarding the state of Doctors Lane near the playground
1. **Matters for report:** Nothing to report
2. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 10th April 2017 at 7:15 in the village Hall.

**Meeting closed at 8:42pm**