**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall,**

**Monday 11th December 2017 at 7.15pm**

Susan Blomerus – Parish Clerk – 14.12.17

**Minutes**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Liz Gilkes, Dr Mark Richards (Chairman), Mr Tony Sibthorp, Mrs Anna Yalci

1. **Apologies for Absence:** Cllr Anda Fitzgerald-O’Connor, Mrs Mary Carey.

No apologies received from Cllr Hayward

1. **Declarations of interest:** None
2. **Public questions and statements:** None
3. **Reports from District and County Councillors:** No reports received
4. **Minutes of the last meeting:** The minutes of the 13th November 2017 parish council meeting was signed as a true record.
5. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

Hawthorne Leisure: Mr John Adams circulated a document he received from his planning contact. Mr Sibthorp reported that the pub working group recently had a meeting. CAMRA can give advice once planning permission has been submitted. Mr Dick will speak to a planning advisor and ask for advice. The pub working group will report back in January 2018.

Footpath maintenance: The clerk has not received a response from Mr Arthur McEwan-James, Field Officer for Countryside Access Team. It was resolved that the clerk will write again to Mr Arthur McEwan-James and ask when the footpath leading to Besselsleigh Woods will be rolled and harrowed.

1. **Clerks report:**

Potholes in Badswell Lane:The parish council reported the potholes to Highways. Highways response was that they have assessed the potholes and found that it does not currently meet the criteria for intervention, so will not be fixed at this time. The parish council agreed that the potholes are a health and safety risk to pedestrians. It was resolved that the clerk will send a complaint to Highways outlining the parish councils concerns.

1. **Section 137 donation requests**: The parish council discussed the donation requests from Appleton Evergreen and OX13 Youth Club and agreed to donate to both organisations.
2. **Thames Path Working Group:** Mrs Anna Yalci and Mrs Ros Uren attended the Rights of Way Workshop in November 2017. The workshop showed them how to look at historic maps; and gave useful links. The community will need to register all rights of way in Appleton and Eaton by the 1st Jan 2026 or they will be lost. Mrs Yalci and Mrs Uren will form a working group in the New Year and look at all the historic maps for Appleton and Eaton.
3. **General Data Protection Regulations:** The parish council agreed to defer this until further information has been received from the Society of Local Council Clerks
4. **Planning**

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| **Planning decisions** |
| **(i)** | **P17/V2533/HH** | 10 Eaton ABINGDON OX13 5PR | Demolition of existing single storey WC and utility room to the side of the main house. Erection of a new extension, consisting of a dining/family room, WC, a utility room, lobby and a study. |
| **(ii)** | **P17/V2768/HH** | Orchard House 12 Badswell Lane Appleton ABINGDON OX13 5JN | Erection of single storey, two bay oak framed garage with log store to side. |

1. **Finance**
2. **Budget 2018/19:**

Neighbourhood Plan:Community First Oxfordshire (CFO):It was resolved that the clerk will write to CFO and inform them that there are significant portions of the tender that have not been fulfilled yet and request that CFO itemize what they have done so far. It was resolved that the clerk will request support from CFO in applying for further grants.

The parish council resolved to donate £600 to the Comet Bus Service using Section 106A of the 1985 Act, as it is vital that the village has a working bus service. The parish council resolved to set the precept at £19240 for 2018/19. This equates to £42.72 council tax per band ‘D’ dwelling. This is an increase of £1.23 per household to help provide a bus service and to support the Neighbourhood Plan. It was **resolved** to accept the proposed budget for 2018/19

1. **Payments and receipts**

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| **Invoices** |
| **430** | **Clerks Salary and expenses:** November 2017 | See attachment |
| **431** | **Yew Tree Contractors**: second instalment of the season to cut the grass at the playground |  £840.00 **Approved** |
| **432** | **Appleton Village Hall Management Committee:** Donation towards hiring the committee room | £1000.00 **Approved** |
| **433** | **3 Villages Comet Bus Group:** Donation |  £300.00 **Approved** |
| **434** | **The Play Inspection Company:** Operational inspection of the playground and the sportsfield |  £90.00 **Approved** |
| **435** | **Advanced Electrical Systems:** Replacement of battery to fire alarm panel |  £139.97 **Approved** |
| **436** | **Appleton Community Shop:** Stationary and cleaning products for the sportsfield pavilion |  £8.88 **Approved** |
| **Subject to approval of agenda item 17/174** |
| **437** | **Appleton Youth Organisation:** Donation towards insurance costs and Christmas party | £500.00 |
| **438** | **Appleton Evergreen:** Donation  | £70.00 |
| **Direct Debits** |
| **Castle Water:** Monthly charge for water at the sportsfield pavilion | £29.57 |
| **Income received** |
| Jubilee Playground fundraising  | £183 |

1. **Publications and correspondence**
* Letter from Open Spaces Society confirming membership
1. **Matters for report:**
* Mrs Anna Yalci reported that the Besselsleigh Woodgroup installed 2 wooden walkways in the Besselsleigh Woods.
* Mrs Liz Gilkes gave her apologies for January’s meeting.
1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 8th January 2017 at 7:15 in the village Hall.

Meeting ended 8:15pm