**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall,**

**Monday 12th March 2018 at 7.15pm**

Susan Blomerus – Parish Clerk – 22.03.18

**Minutes**

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mrs Liz Gilkes, Dr Mark Richards (Chairman), Mr Tony Sibthorp, Mr Darren Vinton, Mrs Anna Yalci

**Also present:** Cllr Fitzgerald-O’Connor

1. **Apologies :** None
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:**

County Councillor: Cllr Fitzgerald-O’Conner: The Oxfordshire County Council budget meeting took place and there will be an increase in the adult and children social care budget. It was agreed that each of the county councillors will be allotted £15,000 for a community fund which will be for special projects. This will come into effect from the 1st April 2018. The project could also be match funded from another organisation. The application for the grant does not have to come directly from the parish council. Cllr Fitzgerald-O’Connor will let the parish council know what the criteria are at the next parish council meeting.

Cllr Fitzgerald-O’Conner informed the parish council that the refurbished library has reopened in Oxford and there was an official opening ceremony.

Care Quality Commission Review: Oxfordshire came out with some points needed improving e.g. Making services more local to people rather than having a central service and problems with recruitment and retention of care staff.

Plastic pollution waste: The following website: [www.recycleforoxfordshire.org.uk](http://www.recycleforoxfordshire.org.uk) is asking for people’s views/ideas on further recycling and reducing plastic waste.

Flooding at the end of Oaksmere near A420: Cllr Fitzgerald-O’Connor did notify Highways of the problem. Highways did visit the site unfortunately there was no flooding at the time of the site visit.

District Councillor: Cllr Hayward: No report received

1. **Minutes of the last meeting:** The minutes of the 12th February 2018 parish council meeting was signed as a true record.
2. **Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

Litter picking: Mr Sibthorp informed the parish council that he has read the guidance on litter picking provided by the Vale of White Horse District Council and reported that he was reluctant to ask anyone to volunteer due to the requirements in the document.

The clerk was asked to contact Cumnor Parish Council and ask how they operated the litter picking event this year. The clerk was also asked to enquire if the parish council’s insurance will cover the event. To be added to the April agenda.

1. **Clerks report: 17/205 swimming steps at Appleton Landing:** The clerk reported that the Environment Agency has passed the enquiry on to the customer department and will respond within 20 days.
2. **Post box for Eaton:** The parish council received a request to consider the option of having a post box installed in Eaton. A resident offered to investigate the process with Royal Mail.

 RESOLVED: The clerk was asked to contact the resident and ask if she is happy to move forward with investigating and to offer support if she needs help.

1. **Bus stop, Eaton:** The question of who is responsible for the maintenance of the bus shelter on the Eaton straight came up in the Neighbourhood Plan questionnaire. The bus shelter was erected in memory of Selby Tiptaft Cornish. The Neighbourhood Plan committee agreed to pass it on to the parish council. Historically, the parish council have not maintained the bus stop.

RESOLVED: The clerk will find out who is responsible for the maintenance of the bus shelter.

1. **Annual parish meeting:** It was resolved to have a few short speeches and tables provided for organisations and clubs to exhibit what they have been doing over the past year. Refreshments will be served.

RESOLVED: The clerk will email all the organisations and invite them to the meeting.

1. **Section 137 donation to the preschool:** The parish council received a letter from the preschool requesting a section 137 donation to help with craft costs.

RESOLVED: The parish council agreed make a donation to the preschool based on the section 137 grant conditions. Therefore the parish council will donate £30.28.

1. **Planning**

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| **Planning**  |
| **(i)** | **P18/V0359/FUL** | Parklands School Besselsleigh Appleton Oxford | Refurbishment and Conversion of the existing Manor House into 8 apartments. Demolition of all other existing outbuildings and extension to Manor House. Erection of 36 new dwellings comprising 9 apartments within extension to Manor House and 27 houses within the grounds of the site. Retention of the existing site access, plus new associated parking and landscaping.**The parish council has no objections to this planning application.****The A420 is a very busy road and the parish council are concerned that a further 36 dwellings will increase the volume of traffic joining the A420.****The parish council will recommend measures are considered to prevent vehicles from turning right when exiting the site as turning right would be perilous during busy periods and disruptive to traffic flow.** |

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| **Lawful development** |
| **(i)** | **P18/V0324/LDE** | Tacoma Netherton Road Appleton Abingdon  | Occupation of dwelling contrary to agricultural workers restriction. |

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| **Decisions** |
| **(i)** | **P18/V0055/LDE** | Tacoma Netherton Road Appleton ABINGDON | Certificate of Lawfulness for the existing use of land as residential garden. **Application has been approved** |

1. **Finance: Payments and receipts**

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| **Invoices** |
| **447** | **Clerks Salary and expenses:** February 2018 | See attachment |
| **448** | **Oxfordshire South and Vale Citizens Advice:** Section 137 donation | £50.00 **Approved** |
| **449** | **Society of Local Council Clerks:** Annual membership | £100.00 **Approved** |
| **450** | **OALC:** Annual membership | £183.56 **Approved** |
| **451** | **MP Security Installations:** For the supply and installation of a new battery to the alarm system | £50.40 **Approved** |
| **452** | **The Play Inspection Company:** Annual Inspection for playground and sportsfield | £96.00 **Approved** |
| **454** | **Appleton Community Shop:** stationary | £6.38 **Approved** |
| **Invoices subject to approval of agenda item17/226** |
| **453** | **Appleton Village Preschool** | £30.28 |
| **Direct Debits** |
| **Castle Water:** Monthly charge for water at the sportsfield pavilion | £29.57 |
| **Southern Electric:** Electricity supply for the sportsfield pavilion | £69.98 |

1. **Publications and correspondence**
2. Letter from Cllr Liz Harvey, councillor for Ledbury North, including Wellington Heath, regarding dispute resolution in Oxfordshire
3. Letter from Appleton Village Preschool requesting a grant for craft costs
4. **Matters for report:** None
5. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 9th April 2018 at 7:15 in the village Hall.

Meeting closed at 8:22pm