**Minutes of Appleton with Eaton Parish Council meeting at the Village Hall,**

**Monday 9th April 2018 at 7.15pm**

**Minutes**

**Present:** Mr John Adams, Mrs Mary Carey, Mrs Liz Gilkes, Dr Mark Richards (Chairman), Mr Tony Sibthorp, Mr Darren Vinton, Mrs Anna Yalci

**Also present:** Cllr Fitzgerald-O’Connor

1. **Apologies :** Mrs Susan Blomerus (Parish Clerk)
2. **Declarations of interest:** None
3. **Public questions and statements:** None
4. **Reports from District and County Councillors:**

County Councillor: Cllr Fitzgerald-O’Connor: She has a County Councillor’s priority fund of £15,000 a year for the next two years. The criteria are the same as the previous year, and this will be ratified on 17 April.

The website [www.oxfordshire.gov.uk/livewell](http://www.oxfordshire.gov.uk/livewell) lists information about Oxfordshire Adult Social Services, residential homes, etc.

New funds have been allocated for potholes. There is £3 million for the whole of Oxfordshire.

There is a Housing Infrastructure Fund: Didcot Garden Town will be developed, and Witney and Carterton by the end of Autumn.

District Councillor: Cllr Hayward: No report or apologies received.

1. **Minutes of the last meeting:** The minutes of the 12th March 2018 parish council meeting were signed as a true record. We could not sign the minutes of the 28th January 2018 extraordinary parish council meeting as they were not worded correctly. We would like to add a clarification that states that the Parish Council were unanimous in intending to object to the planning application.
2. **Matters arising from the previous meeting and not appearing elsewhere on the agenda** The response from the Environment Agency regarding the installation of swimming steps at Appleton landing will be forwarded to Mrs Alice Parker
3. **Clerks report:** Doctor’s Lane looks much better now it has been tidied. The Parish Council will ask the Clerk to remind Mr Arthur McEwan-James that he promised to repair the path to Besselsleigh Woods before the crops were planted in the adjacent field.
4. **Litter picking event:** The Vale have confirmed that this will be covered by the Parish Council’s insurance for public liability. The Cumnor litter picking team have forwarded useful information to us with guidelines to follow. We will organise it as a Parish council event using Cumnor’s model. We will try to do this on the 5/6 May, but first will contact the Vale to ensure their equipment will be available for that weekend.
5. **Annual parish meeting:** We will have poster boards for each village organisation. We will have an introductory welcome and sign the minutes of the previous year’s meeting. This will be followed by a chairman’s speech, and then a Neighbourhood Plan Speech. We will then invite people to look around the display boards and to have a glass of wine and nibbles.
6. **The Plough asset of community value nomination:** The Vale has rejected our application to make the Plough garden into an Asset of Community Value. The parish council approved the pub working group taking legal advice – the cost of £600 +VAT. Mrs Liz Gilkes will try to find the reason that the application was turned down and what the evidence was. Mrs Liz Gilkes will also copy Cllr Anthony Hayward into her email.
7. **General Data Protection Regulations:** We will defer this discussion until the Parish Clerk is at the meeting. The Parish Council agreed for each councillor to adopt an additional email for Parish Council correspondence.
8. **White Horse Contractors quote:** The weed killer, fertilizer and seeding are the most vital works in the quote. These will total £2145. This can be funded by the L&R excess funds and we can also use our returned VAT for this. We will also pursue other funding schemes, including the Councillor’s Community Priorities Fund. We will apply for this as soon as the forms become available.
9. **Dog fouling in Long Close:** A letter from Mr Ben Connolly at The Manor was read out about dog fouling in Long Close. A piece will be put in the Advertiser reminding people of their responsibilities and the Parish Clerk will contact the environment agency officer.
10. **Planning**

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| **Planning** | | | |
| **(i)** | **P18/V0577/LB** | Pond Farm Netherton Road Appleton ABINGDON OX13 5JX | Part demolition of the internal wall between the existing kitchen and sitting room to create one kitchen/living space. The existing door into the existing sitting room will form the entrance to the kitchen/living space and the existing doorway into the kitchen will be infilled with load bearing block work to be supported by new foundations.  **No objections raised by the Parish Council.** |

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| **Discharge of conditions** | | | |
| **(i)** | **P18/V0604/DIS**  Related application: [P16/V1986/FUL](http://www.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P16/V1986/FUL) | Former Hills Nurseries Appleton Common Appleton Abingdon OX13 5QN | Discharge of conditions: 3 Materials, 4 - Wildlife Protection, 5 - Contamination, 6 - Drainage Details, 7 - Landscaping Scheme on application ref P16/V1986/FUL Proposed conversion and redevelopment to provide 2 no. five bed dwellings with associated ancillary structure and provision of separate access arrangements.  **Information only** |

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| **Decisions** | | | |
| **(i)** | **P18/V0144/HH** | 40 Netherton Road Appleton ABINGDON OX13 5JZ | Single storey and first floor extensions  **Planning permission granted**  **Information only.** |

1. **Finance**
   1. To discuss the 2017/2018 accounts: This was deferred until the Parish Clerk is present.
   2. Payments and receipts

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| **Invoices** | | | |
| **455** | **Clerks Salary and expenses:** March 2018 | See attachment | |
| **456** | **W.W.White and Son** | £288.00 | |
| **457** | **Community First Oxfordshire:** Annual membership fees | £55.00 | |
| **458** | **Oxford Greenbelt Network:** Annual membership fees | £15.00 | |
| **Direct Debits** | | | |
| **Castle Water:** Monthly charge for water at the sportsfield pavilion | | | £29.57 |

1. **Publications and correspondence**
2. Letter from Citizens Advise Oxfordshire South & Vale thanking the parish council for the donation
3. Letter from Vale of White Horse notifying the parish council that the Plough Inn beer garden was not included on the Asset of Community Value list.
4. Correspondence from Vonage informing the parish council that the monthly charge has increased by £1 per month.
5. **Matters for report:** Speed signs will be discussed at the next meeting.
6. **Date of the next meeting:** The next Parish Council meeting is to be held on Monday 14th May 2018 at 7:15 in the village Hall.