**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 11th April 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 05/04/2016

**AGENDA**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of 14th March 2016 as a true record.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks Report**
8. **Neighbourhood Plan Meeting:** To allocate jobs and plan meeting
9. **Buses in Appleton**
10. **External audit:** To approve the Annual Governance Statement and set a date for the exercise of Electors Rights.
11. **Oxford Green Belt Network:** To discuss membership
12. **Grow Wild:** To discuss OX13’s request to plant wild flower seeds in the parish
13. **Green Lane Maintenance**
14. **Progress on Lock Road permit system**
15. **Planning**

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| **Applications :** | | | |
| **(i)** | **P16/V0753/T56** | Land at Junction of Oaksmere Road & A420 Tubney Woods Tubney Abingdon OX13 5QU | Replacement of a 15m phase 2 monopole with 15m phase 4 monopole and 1. no additional cabinet. |

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| **Decisions :** | | | |
| **(i)** | **P16/V0306/HH** | 35 Badswell Lane Appleton Abingdon OX13 5JN | Demolition of existing single storey, flat roofed garage and erection of part single storey and part two storey side extension to existing semi-detached  house.  **Planning permission is granted** |

1. **Finance**

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| **Invoices for approval** | | |
| **311** | **Clerks Salary and expenses: February 2016** | See attachment |

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| **Receipts** | | |
|  | VAT Repayment | £1,854.23 |
|  | Slade Legal: Refund | £9 |

1. **Publications and correspondence**
2. Letter BDO regarding the external audit
3. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
4. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 9th May 2016 at 7:15 in the Appleton village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*