**Members of Appleton with Eaton Parish Council are summoned to a meeting of the Parish Council at the Village Hall, Monday 9th May 2016 at 7.15pm**.

Susan Blomerus – Parish Clerk – 03.05.16

**AGENDA – Annual Council Meeting**

1. **Appointment of Chairman**
2. **Appointment of Vice-Chairman**
3. **Review and acceptance of Code of Conduct**
4. **Review and acceptance of Standing Orders**
5. **Review and agreement of members roles on committees**
6. **Agree a Chairman’s allowance**
7. **Dates of future meetings:** To agree for Parish Council Meetings to occur on the second Monday of every month except in August and on a Bank Holiday. Leisure and Recreation Committee meetings to be agreed.

**AGENDA – Monthly meeting**

**NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.**

1. **Apologies for Absence**
2. **Declarations of interest**
3. **Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.
4. **Reports from District and County Councillors**
5. **Minutes of the last meeting:** To authorise the signing of the minutes of 11th April 2016 meeting as true records.
6. **Matters arising from the previous meeting and not appearing elsewhere on the agenda**
7. **Clerks report**
8. **Bus situation in the parish**
9. **Neighbourhood Plan:** Steering Group Meeting
10. **Road repairs in the parish**
11. **Queens 90th birthday bash**
12. **Tubney Wood Sand Quarry & Landfill Site**
13. **Lock Road:** access update
14. **Planning**

|  |  |  |  |
| --- | --- | --- | --- |
| **(i)** | **P16/V0792/HH** | Erection of single storey rear/side extension and re-covering of existing flat roof. | 17 Badswell Lane Appleton Abingdon OX13 5JN |

1. **Finance**

|  |  |  |
| --- | --- | --- |
| **Invoices** | | |
| **313** | **Clerks Salary and expenses** | See attachment |
| **314** | **Ady Podbery:** Top up safety surfaces at playground | £990 |
| **315** | **Play Inspection Company:** Operational Inspection for playground and Sportsfield | £90 |
| **316** | **Oxford Greenbelt Network:** Membership fees | £15 |
| **317** | **Mr Richard Dick:** Tennis Club Rent | £150 |
| **318** | **OX13 Youth Organisation:** Reissuing of cancelled cheque | £500 |
| **319** | **Appleton Event Fund:** Contribution to the Queens 90th Birthday celebrations | £1500 |
| **Invoices Previously approved** | | |
| **312** | **Appleton C of E Primary School:** Booking of school hall for meeting | £15 |

|  |  |  |
| --- | --- | --- |
| **Income received** | | |
| **DD** | **HMRC:** VAT reclaim | £1854.23 |
| **DD** | **Vale of White Horse District Council:** Precept and CTRS grant | £8993.50 |
| **500051** | **Rye St Anthony:** Sportsfield Booking | £120 |
|  | **SSE:** Wayleave | £13.92 |
|  | **Playground fundraising:** Proceeds from car wash | £160 |

1. **Publications and correspondence**
2. **Matters for report:** To raise matters for discussion without decision or items for the next meeting
3. **Date of the next meeting:** To confirm the next meeting of the Parish Council is to be held on Monday 13th June 2016 at 7:15 in the village Hall.

***Note on Declarations of Interest:***

*(i)Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii)Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a ‘sensitive’ interest.  Following any disclosure of an interest not on the council’s register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii)Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State.  They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv)The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*