**Minutes of Appleton with Eaton Parish Council meeting at the**

**Appleton Village Hall, Monday 9th November 2015 at 7.15pm**.

Susan Blomerus – Parish Clerk – 09.11.15

**Minutes**

**Present:** Mr James Mansfield (Chairman), Mrs Mary Carey, Mrs Liz Gilkes, Mr Tony Sibthorp, Mrs Susan Blomerus (Parish Clerk), Dr Mark Richards, Mrs Anna Yalci

**Also Present:** Mr Keith Stammers, Mr Richard Dick, Mrs Angi Levell-Collins, Mr Owen Taylor

**Apologies for Absence:** PCSO Jamie Moya-Flood, Mr John Adams (representing Parish Council at Budget Review meeting)

1. **Declarations of interest:** No declarations of interest
2. **Public questions and statements:**

Mr Stammers informed the parish council that as a former parish councillor he was a representative for Age Concern and Neighbourhood Watch and he would like a prevailing parish councillor to take his place as a representative for these organisations. Mr Stammers explained that the Neighbourhood Watch has been disbanded because the group couldn’t find a chairman and appealed to the parish council to find a volunteer so Neighbourhood Watch can continue.

Mr Stammers advised the parish council regarding the security issues using Gmail for the parish council email. He suggested using a paid service which is encrypted to give protection. Mr Stammers was asked to forward further details to the parish clerk. Mr Stammers also mentioned the security issues using Windows 10 and AVG Anti-Virus; he suggested using Linux or Apple. The parish clerk was asked to find out more information from the National Association of Local Councils.

Mr Richard Dick spoke about the Lock Road which has been recently closed. Mr Dick appealed to the parish council to find a resolution and liaise with the Gow family to help settle the matter.

1. **Reports from District and County Councillors:** No reports from District or County Councillors.
2. **Minutes of the last meeting:** The minutes and amendment minutes of 12th October 2015 meeting were signed as true records.
3. **Matters arising from the previous meeting and not appearing elsewhere on the agenda: Footpath to Besselsleigh Woods:** The footpath to Besselsleigh Woods is problematic to walk at present due to the heavy rain. The clerk was asked to write to the Field Officer regarding health and safety issues as previously discussed at the last site meeting.
4. **Clerks Report:**

**Appleton website:** The clerk was asked to write to Mr Peter Jennings and copy all the editors and request the backups from the old Appleton Website.

**Neighbourhood Plan**: The clerk was asked to contact the Vale of White horse District Council and arrange a meeting with their dedicated Neighbourhood Planning Officer for all parish councillors to attend. To go on December agenda.

1. **Completed works at Oaksmere hardstanding:** The parish clerk was asked to send a letter of thanks to Mr Davis and family.
2. **Signs for footpaths:** Parish Footpath Warden, Mrs Angi Levell-Collins, had a meeting with Field Officer, Mr Arthur McEwen-James, Cathie and Daniel Little to discuss putting up waymarkers for bridleways and footpaths in appropriate areas. Mrs Levell-Collins will go with Mr Daniel Little and oversee the work.

Mrs Gilkes asked about the locked gate leading through Field Farm to the footpath to Tubney Woods. The issue has not been resolved as yet, but Mrs Levell-Collins is pursuing it. Mr Sibthorp mentioned the footpath leading to Tubney Woods from Oaksmere which has been ploughed. Once a field has been ploughed they have 14 days to reinstate the footpath.

1. **Parish council files:** It was agreed that the parish clerk can move paperwork to the Oxfordshire History Centre in Cowley.
2. **Access to Lock Road:** Communication is ongoing between the parish council and the landowners.
3. **Citizen Advice Bureau grant request:** It was agreed to donate to the CAB and increase the amount from £30 to £50.
4. **Draft updated Local List:** The parish council has agreed to not respond to the consultation
5. **Budget 2016/17:** The budget was discussed. To be added to Decembers agenda.
6. **Planning**

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| **Applications** | | | |
| **(i)** | **P15/V2373/HH** | 3 Fettiplace Close Appleton OX13 5LQ | Two storey extension  **No objections** |

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| **Decisions** | | | |
| **(i)** | **P15/V1973/HH** | 48 Netherton Road Appleton Abingdon OX13 5JZ | Dropped kerb to enable off road parking  **Planning permission granted** |
| **(ii)** | **P15/V2001/FUL** | 43 Netherton Road Appleton Abingdon OX13 5JZ | Removal of condition 3 (Permitted Development) of planning permission P00/V1250  **Planning permission granted** |
| **(iii)** | **P15/V2256/AG** | Rose Hill Netherton Road Appleton Abingdon OX13 5QW | Agricultural building for the secure and dry storage of two tractors and equipment.  **A formal application for planning permission is not required** |
| **(iv)** | **P15/V2052/FUL** | The Fold Netherton Road Appleton Abingdon OX13 5JZ | Demolition of existing dwelling. Erection of new five-bedroom dwelling with  detached garage including annex accommodation. (Amendment to approved  scheme P15/V0701/FUL)  **Planning permission has been granted** |
| **(v)** | **P15/V1859/FUL** | Radio Mast Site 4963 At Road Between Oakmere and A420  Abingdon OX13 5QU | Proposed upgrade of existing mobile home base station, including removing  the 3m tapered top section of the tower and replacing it with a new 3m parallel  top section, existing antennas and spine will be removed and replaced with a  new headframe with 3No. new antennas, height to top of antennas with remain  at 29.5m. Existing dish to remain in same location  **Planning permission has been granted** |

1. **Finance**

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| **Invoices for approval** | | |
| **283** | **Clerks Salary and expenses: September 2015** | See attachment |
| **284** | **Yew Tree Contractors**: Grass cutting and strimming of playground | £840  **Approved** |
| **285** | **A H Cornish Ltd**: Playground Annual Rent | £744.14  **Approved** |
| **286** | **Ady Podbery:** Gang mow the whole field and strimming | £220.80  **Approved** |

1. **Publications and correspondence**

* Letter from David Quayle, Slade Legal, confirming that the Tennis Club Sublease has now been registered at the Land Registry.
* Letter from Vale of White Horse District Council confirming acknowledgment of receipt of Asset Nomination for The Plough Inn.

1. **Matters for report:**

* Mr Adams returned from the Vale of White Horse District Council budget meeting and reported to the parish council. Villagers need to respond by the 30th December 2015. The clerk was asked to put information on the website and noticeboard.
* The parish council have not had an appropriate response from Cllr Hayward regarding The Local Plan and Green Belt Review.
* The clerk was asked to respond to Mrs Penny Moorley regarding Appleton Volunteer Scheme inquiring if she would like the parish clerk to put something on the Appleton website.
* Besselsleigh Footpath to be added to Decembers agenda

1. **Date of the next meeting:** The next meeting of the Parish Council is to be held on Monday 14th December 2015 at 7:15 in the Appleton village Hall.

Meeting closed at 9:26pm