

**Meeting of the Leisure and Recreation Committee of the Parish Council  
at the Village Hall  
Monday, 17<sup>th</sup> July 2017 at 8:00 pm**

Issued by Susan Blomerus (Clerk) – 27<sup>th</sup> July 2017

## MINUTES

**Present:** Mr John Adams, Mrs Susan Blomerus (Parish Clerk), Mrs Mary Carey, Mr Roger Gilkes, Mr Rick Hopgood, Mr James Mansfield, Dr Mark Richards (Chairman), Mrs Sara Withers, Mr Neil Woodley

**17/15 Apologies for absence:** None

**17/16 Declarations of Interest:** None

**17/17 Public questions and statements:** Mr Hopgood has now set up the Appleton U13 Football team and it is running and affiliated. All positions for chairman, treasurer etc. have been filled. The team has not organised a badge yet and Mr Hopgood wanted to know if there was an Appleton badge that needed to be used. Mr Hopgood needs to mark out the pitch and the goalposts will need to be purchased. Mr Gilkes will assist Mr Hopgood in marking out the pitch. Mr Hopgood would like to know what the hire rates will be for the football team next year.

**17/18 Matters arising from the previous meeting and not appearing elsewhere on the agenda:**

- U bend at the sportsfield: The toilet is flooding at the sportsfield. Mr Hopgood offered to repair the toilet.
- The gate at the playground has been repaired by Mr Salmon
- Sign at the sportsfield: A JCB is needed to erect the sign therefore it has not been actioned yet
- Bottom of the slide needs bark chip top up. The committee is aware of this and it will be actioned soon.
- Tina Mould has done a training course on how to inspect playgrounds. Mr Mansfield suggested that Mrs Mould should train new volunteers.

**17/19 Signing of the minutes:** The minutes of the 22<sup>nd</sup> May 2017 meeting was signed as a true record.

**17/20 Voting for Chairman:** Mr James Mansfield proposed that Dr Mark Richards continue in the role as chairman, Mrs Sara Withers seconded the motion. Carried unanimously.

**17/21 Junior football team and goalposts:** The committee agreed to leave the design of the Appleton U13 Football team badge for Mr Hopgood to decide. The cheapest quote for movable goalposts is £1500 for a pair. It was agreed to apply for funding to purchase the goalposts, if the grant application is unsuccessful it was agreed that the parish council will need to purchase the goalposts.

The Appleton football club will do fundraising for the goalposts; any money will be reimbursed to the parish council if the grant application is unsuccessful and the parish council need to purchase the goalposts.

The hiring rates for the Appleton U13 football team will be included on the September agenda.

**17/22 Cleaning sportsfield pavilion:** Mr Gilkes does not wish to continue cleaning the pavilion. Mrs Woodley is cleaning the pavilion once a week. Mr Gilkes is very happy with the job that Mrs Woodley is doing. Mr Gilkes believes that a cleaner is needed as the pavilion is used for private hire. Hiring income for 2016/17 was only £200 for the year. Paying for a cleaner once a week will amount to £520 a year. It was agreed to have the pavilion cleaned once a month by Mrs Woodley and before private bookings. It was noted that cleaning is not in the contract for sports team. Mr Woodley will add this to any future contracts. The expectation is to sweep and mop the floor. It was suggested to make a check list of things to do before leaving the sportsfield. E.g. Sweeping, flushing toilets.

**17/23 Refurbishment event at the sportsfield:** Dr Richards suggested hosting a barbecue event or similar to encourage volunteers to do odd jobs at the sportsfield e.g. cleaning, repairing doors and windows, replace the curtains etc. It was agreed that a list of jobs/items will need to be compiled before the event. At the event the jobs can be assigned and it was suggested that these could be auctioned off to willing volunteers. It was recommended to do this in different phases. It was agreed that the first phase will be for Mr Mansfield, Mr Gilkes and Dr Richards to assess the sportsfield pavilion and log the jobs that need doing. Mr Willis will be asked to be part of this group. Once a list has been compiled the list will be advertised appealing for volunteers to help with the jobs/items.

It was suggested that the pavilion needs an awning. This will allow for spectators to continue watching sports events in rainy conditions. It was agreed that once the refurbishment has been completed the committee can start to fundraise for the awning.

**17/24 Signage fence at the sportsfield pavilion:** It was agreed to include in all sports team contracts that teams can erect advertising signs on the fence surrounding the pavilion and a 20% levy will be charged as it is on parish council grounds. This will be waived for this season.

**17/25 Sports teams:** Mr Woodley informed the committee that in addition to Appleton U13s beginning to use the sportsfield, Westminster Football Club will be staying on for another season. Cumnor U17s Football Team has moved to Abingdon due to floodlight issue. Mr Woodley has not had a response from Cumnor Minors to date.

**17/26 CCTV system:** Mr Pearson offered to donate a CCTV system for the sportsfield pavilion. It was agreed to not accept the CCTV system.

**17/27 Fundraising amounts for Jubilee Park:** Fundraising for Jubilee Park has gone extremely well this year. The Friends of Jubilee Park are appreciative that the parish council has reduced the fundraising target to £1000. The committee agreed that the Friends of Jubilee Park can achieve raising £1500 this year to go towards the parks expenses. Once this has been achieved the Friends of Jubilee Park are welcome to hold fundraising events to raise money for specific items to improve the playground.

**17/28 Miscellaneous:** None

**17/29 Dates of Future meetings** 18<sup>th</sup> September 2017 @ 8pm

**17/30 Finance:**

**Invoices**

<b>402</b>	<b>Ady Podbery:</b>	£234.00	<b>approved</b>
<b>403</b>	<b>Roger Gilkes:</b> Reimbursement for purchasing petrol and vacuum bags	£55.98	<b>approved</b>

Meeting ended at 9:43pm