

APPLETON WITH EATON PARISH COUNCIL

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**Minutes of the Leisure and Recreation Committee of the Parish Council
at the Village Hall
Monday, 16th September 2019 at 8:00 pm**

Issued by Allison Leigh (Clerk)

Present: Dr Mark Richards (MR), Nicki Clarke (NC), Mrs Allison Leigh (Parish Clerk) (AL), Mrs Mary Carey (MC), Mr Roger Gilkes (RG), Mr Neil Woodley (NW)

Also present: Mr Hjalmar Blomerus (Sportsfield Advisory Group) (HB)

	Description	Action/outcome
19/38	Apologies for absence	Mr John Adams (Chairman) (JA), Mrs Sara Withers (SW)
19/39	Declarations of Interest	None
19/40	Public questions and statements	No members of the public were present
19/41	Signing of the minutes: To authorise the signing of the minutes of the 15 th July 2019 meeting as a true record	The minutes of the 15 th July 2019 meeting were approved and signed.
19/42	Grants for the sports field: To discuss the status of grant from Oxfordshire County Council (OCC)	A. Leigh noted that County Councillor Anda Fitzgerald O'Connor has noted this is approved and is just waiting for the funds to be transferred. The delay has been caused by personnel changes in OCC.
19/43	Confirmation of inspection schedules: To confirm schedule of inspections	AL confirmed that the inspection schedule will be: Sportsfield: 1 annual inspection Playground: 1 annual inspection and 2 additional inspections. The committee is happy with this.
19/44	Paint and sealant: To discuss additional quotes for paint and sealant	HB has agreed to purchase paint, sealant and brushes up to £900 and be reimbursed by the council. The council is happy for reimbursement to take place prior to the next meeting.
19/45	Pavilion maintenance and grounds a) To discuss canopy and awning b) To discuss white liner order for marking pitches c) To discuss ditching	a) The awning will be going up on 17/9/19. The support structure has been built by Ian Wilson and the Leisure and Recreation Committee would like to thank him for this assistance. RG confirmed this structure can remain up year round.

		<p>b) It was noted that white liner is needed to mark pitches. RG has given AL a company to contact and the committee is happy to proceed. AL will order the white liner.</p> <p>c) It was noted that Mr Morgan has offered to dig a ditch at the Sportsfield adjacent to the field, but would like permission from the landowner, David Gow. RG will speak to David Gow to seek permission.</p>
19/46	Pavilion heating: To discuss grants for solar panels	<p>AL noted that she had sourced several sites for grants. The committee agreed to proceed with getting 2 more quotes and from there, proceeding to obtain a grant. HB will obtain the quotes and NC will look at the terms and conditions. It was also discussed that OCC has enquired as to any parish council buildings needing upgrading with regards to broadband. AL will advise that the committee would like broadband in the pavilion.</p>
19/47	Sportsfield sign: To have an update on the directional sign to Sportsfield	<p>RG mentioned he had spoken to Nick Hester about a sign, but not the lettering. RG to research lettering and report back. It was also noted that perhaps a generic Sportsfield sign could be found on eBay or Gumtree.</p>
19/48	<p>Jubilee Park:</p> <p>a) To discuss repair of zip wire and cost</p> <p>b) To discuss repair of the basket swing</p> <p>c) To discuss the state of the trees across the path from the Park</p>	<p>a) Proludic came to repair the zip wire, but has not repaired it properly. AL is waiting to hear back from the Friends of the Jubilee Park as to photos to send to Proludic so they can fix the issue.</p> <p>b) SW could not attend, but provided a cost for the basket swing as it had been labelled as a moderate risk in the safety inspection in March. The L&R committee would like to see if the reason the swing is a moderate risk is due to new safety standards. AL will look and get back to the committee. MR will also discuss with the Friends of Jubilee Park.</p> <p>c) SW asked to note that the Friends of Jubilee Park are concerned with the state of the trees across the path from the park. A large branch has come down recently. AL will contact the footpaths officer to enquire in general about inspection on trees. AL will e-mail the</p>

		<p>landowner to advise the state of the trees as well.</p> <p>With regards to the repair of play equipment, AL noted it can be very difficult to source companies to repair. She will contact the Oxford Playing Fields Association as to any further advice.</p>
19/49	<p>The bus parked in the sports field car park: To discuss progress on bus parked in the Sportsfield car park</p>	<p>AL noted she had been in touch with Biffa, per the District and County Councils, about removing the bus. They have put a notice on the bus to inform the landowner (which is the Parish Council) that it will be removed. AL has contacted them to advise that the council is happy with this. AL has also e-mailed and sent a letter to the owner of the bus to inform him.</p>
19/50	<p>Financial update: To review finances to date for 2019/2020</p>	<p>AL sent a budget against spend to the L&R committee for review. It was noted that the Friends of Jubilee Park are doing a good job fundraising and that there are more fundraising events coming up. It was noted that the Friends of Jubilee Park would like to see how the money is being spent.</p>
19/51	<p>Matters arising: To discuss any further matters arising from the meeting of the 15th July 2019 not appearing elsewhere on the agenda</p>	<p>NW will speak to Rik Hopgood about PAT testing.</p>
19/52	<p>Miscellaneous</p>	<p>It was noted that trees may be covering the lights at the Sportsfield. NW will look into someone cutting these back.</p> <p>It was noted that there is a bench broken at the Sportsfield. Graham Rose would like to donate a new bench. The committee is happy with this. RG will confirm this with him.</p> <p>NW would like to review the contract process and will send AL the contracts currently being used.</p>
19/53	<p>Date of next meeting: To confirm date of next meeting as the 18th November 2019</p>	<p>18th November 2019 has been confirmed and will take place at the Sportsfield.</p>

Meeting closed at 9:25pm

Chairman of the Leisure and Recreation Committee

Date