

APPLETON WITH EATON PARISH COUNCIL

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**Minutes of the Leisure and Recreation Committee of the Parish Council
at the Village Hall
Monday, 20th May 2019 at 8:00 pm**

Issued by Allison Leigh (Clerk)

Present: Mr John Adams (Chairman), Mrs Allison Leigh (Parish Clerk), Mr Roger Gilkes, Dr Mark Richards, Mrs Sara Withers, Mr Neil Woodley, Mr Rick Hopgood

Also present: Mr Hjalmar Blomerus (Sportsfield Advisory Group)

	Description	Action/outcome
19/1	Apologies for absence: Mary Carey	
19/2	Declarations of Interest: None	
19/3	Public questions and statements: No members of the public were present	
19/4	Signing of the minutes: The minutes of the 18 th March 2019 meeting were signed as a true record.	
19/5	2019 2020 Members of the Leisure and Recreation Committee: To review committee members of 2019 2020	The committee members for 2019 2020 are as follows: From the Parish Council: John Adams (Chairman) Mary Carey Nicki Clarke Mark Richards Additional members: Hjalmar Blomerus Roger Gilkes Rick Hopgood Sara Withers Neil Woodley
19/6	Grants for the sports field: To discuss the status of quotes and subsequent grants	It was agreed that John Adams will send a letter to A. Leigh to send to the county council with regards to a grant. It was noted that grants for Thames Water need to be done via application, a grant from Aviva may not be appropriate and that a grant from the Co-op may be viable.
19/7	Paint and sealant: To discuss quotes for paint and sealant	Mr Blomerus reported that the ends of the roof are rusting and may need to be sealed soon. Mr Blomerus will get quotes for the works needed.
18/71	Risk assessment for Sports field Pavilion: To discuss update on this and PAT testing the appliances at the Pavilion.	MR sent a risk assessment to RG which he was happy with. JA will send a note to Rick Hopgood to follow up on the PAT testing of the urn, kettle, toaster and microwave.

19/9	Pavilion maintenance: To discuss quotes for replacing double doors	MR has received a second quote.
19/10	Grass maintenance and quote: To discuss update on cherry picker, fertilisation and digger for Sportsfield drainage.	It was reported that the fertiliser has been done. It was noted that David Gow is happy for there to be access to the field for drainage as long as it doesn't involve the lifting of the fence. RG to speak to the Morgans about digging of ditch.
19/11	Sportsfield tractor repair: To discuss cost of tractor repair	RG reported that that tractor had been given to the Cricket Club, but is now in need of repair which will cost £1000. It was noted that this will be included in the grant request letter noted in agenda item 19/6.
19/12	Rowing machine: To discuss progress of removal of rowing machine	It was reported that the rowing machine has been removed from Jubilee Park and is now housed in Mary Carey's garden. MC is working to sell the rowing machine.
19/13	Sportsfield sign: To discuss possible locations for directional sign to Sportsfield	It was discussed that directional signage is needed for the sportsfield and members of the committee requested this to be on the PC agenda. MR requested that prior to this being a PC agenda item that the committee have a proposal as to what the sign will look like, where it will go and the cost. JA to have a look at locations. HB to speak to Highways about permissions needed.
19/14	The bus parked in the sports field car park	It was discussed that AL will write a letter to James Mansfield, having Nicki Clarke view it prior to sending. The letter should allow one month from the date for Mr Mansfield to remove the bus due to breach of contract.
19/15	Play inspection form: To review repeat inspection form from The Play Inspection Company	The council agreed to have an inspection 1x/year for the sportsfield and 2x/year for the playground. SW noted that a member of the Friends of Jubilee Park inspects the equipment on a weekly basis. AL will double check with the insurance company as to any issues with this plan.

19/16	Pavilion Alarm system upgrade quote: To discuss quote for upgrade of alarm system at the Pavilion	It was noted that RG had received a quote for an upgrade of the alarm system, but the committee agreed this is not needed at this time.
19/17	Football teams: To confirm football teams for next season	NW noted that the Cumnor team will be playing as long as 2 boys' groups. There will be no men's team. Based on the above, there will possibly be a need for more grass cutting and line marking. The football teams yield approximately £1500 in revenue.
19/18	Matters arising: To discuss any further matters arising from the meeting of the 18 th March 2019 not appearing elsewhere on the agenda	No matters arising
19/19	Miscellaneous	NW proposed erecting a simple noticeboard for policies. The committee is happy with this. RG indicated the oil will run out in approximately 3 months. The committee agreed that if RG needs to purchase oil prior to the next meeting, he can spend up to £50 on oil.
19/20	Date of next meeting: To confirm date of next meeting as the 15 th July 2019	15 th July 2019 has been confirmed as the date of the next meeting

Meeting closed at 8:50pm

Chairman of the Leisure and Recreation Committee

Date