

APPLETON WITH EATON PARISH COUNCIL

c/o Tamarix, Netherton Road, Appleton, Abingdon, Oxfordshire, OX13 5QW
E-mail: parishclerk.appletonwitheaton@gmail.com www.appletonwitheaton.org.uk

Meeting of the Leisure and Recreation Committee of the Parish Council at the Village Hall Monday, 21st September 2015 at 7.30 pm

Minutes

Present Dr Mark Richards, Mr James Mansfield, Mr Roger Gilkes, Mrs Mary Carey, Mr John Adams, Mrs Sara Withers, Sarah Stacey (acting parish clerk)

15/29 Apologies for absence: Mr Neil Woodley and Mrs Susan Blomerus sent apologies for absence.

Dr Richards introduced Mrs Sara Withers to the committee and explained that she would be co-opted onto the committee at the next meeting.

15/30 Declarations of Interest: None

15/31 Public questions and statements: No one in attendance

15/32 Signing of minutes the minutes from the 20th July 2015 meeting were signed as a true record.

15/33 Bookings for Appleton Sportsfield:

Thanks to Mr John Adams for taking over booking arrangements at the sportsfield. The sportsfield has been rebooked for the existing teams: Appleton Cricket Club, Cumnor Minor Football Club and Westminster Football Club all rebooked. Cumnor Minors have had problems playing on the pitch at times in the last year and a compromise was reached on different rates for different times of the year. Team requirements are being met at present. None of the teams are using the floodlights at present. Every team will mark the pitch once a week. Google calendar for bookings to be shared with the new website if possible. Mr Mansfield said he would show Mr Adams how to work the calendar. The committee don't really need to seek other team bookings at present although there is capacity for light use. A budget needs to be formulated for the sportsfield in time for the council budget. VAT implications of booking arrangements need to be confirmed.

15/34 Inspection and maintenance quotes for playground:

Mr Mansfield explained the inspection programme of annual and quarterly inspections to the new committee members.

15/35 Discuss Operational Inspection Report for playground and sportsfield:

All items identified appear to be low risk and requiring little action. Some remedial work such as topping up the sandpit and the woodchip areas was identified. Some of the action items can be carried out by the Friends of the Playground, others will require a contractor. The parish clerk is sourcing quotes for a maintenance contractor to carry out remedial work at the playground. Dr Richards has identified a few possible targets. Mr Mansfield suggested that Mr Ady Podbery might be interested in carrying out some of the general, non-specialist work and the committee would only need to bring in a contractor for specialist items.

15/36 Sinking fund for Jubilee Playground:

Mrs Crawford has sent paperwork suggesting that the playground sinking fund should be approximately £19000. Mr Mansfield to liaise with the Parish Clerk to ring fence relevant amount for the sinking fund.

15/37 Repeat Inspection Services:

Dr Richards read the quotes for repeat inspection services and the committee agreed that the quotes were very reasonable. Playground annual inspection @ £59.95 excluding VAT and operational inspections (x3) @ £25.00 each excluding VAT. Sportsfield annual and operational inspections (x3) @ £25 each excluding VAT.

15/38 Dates of Future meetings:

Meetings to be third Monday, every other month. The next meeting to be 16th November, 18th January 2015 and 21st March 2016.

15/39 Miscellaneous:

- Future plans for the pavilion
- Sara Withers to be co-opted on to the committee at the next meeting
- Takings from Quest for the playground £443.09
- Budget and accounts for L&R to be separated out

Meeting closed at 8:22pm