

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Minutes of the Leisure and Recreation Committee of the Parish Council  
at the Village Hall  
Monday, 18<sup>th</sup> November 2019 at 8:00 pm**

**Issued by Allison Leigh (Clerk)**

**Present:** John Adams, Chair (JA), Mark Richards (MR), Nicki Clarke (NC), Mrs Allison Leigh (Parish Clerk) (AL), (MC), Mr Roger Gilkes (RG), Mr Neil Woodley (NW)

**Also present:** Rik Hopgood (RH)

	<b>Description</b>	<b>Action/outcome</b>
<b>19/54</b>	<b>Apologies for absence</b>	Mrs Mary Carey (MC), Mrs Sara Withers (SW), Mr Hjalmar Blomerus (Sportsfield Advisory Group) (HB)
<b>19/55</b>	<b>Declarations of Interest</b>	None
<b>19/56</b>	<b>Public questions and statements</b>	No members of the public were present
<b>19/57</b>	<b>Signing of the minutes:</b> To authorise the signing of the minutes of the 16 <sup>th</sup> September 2019 meeting as a true record	The minutes of the 16 <sup>th</sup> September 2019 meeting were approved and signed.
<b>19/58</b>	<b>Pavilion/Sportsfield</b> <b>1. To discuss maintenance and grounds</b> <b>2. To discuss ditching</b> <b>3. To have an update on the directional sign to the sports field</b> <b>4. To discuss solar panels</b> <b>5. To discuss update on painting</b> <b>6. To discuss car parking</b>	1. It was noted that the white liner had been ordered. 2. RG reported he has agreement from David Gow to do the ditching needed, but that he needs to be there when it is done to provide access. RG reported the Morgans are willing to do the ditching. It was noted that the pitch is currently holding up and that the ditching should wait until all of the leaves have fallen off of the tree above. It was noted the ditch needs to be deeper and will require a digger to do the job. 3. RG showed a sample sign for the sportsfield which the committee felt was too small and needs to be at least double the size. RG is going to get 3 quotes for signs and ensure they cost no more than £40 each. 4. It was noted that solar panels will be added to the next agenda for discussion. 5. It was noted that at this stage, painting should wait until April. 6. It was reported that the bus has been removed. NW reported that there is a lack of car parking space. An option is to use Mr Morgan's farmyard, which he has indicated may be a possibility. JA will write a letter to MR Morgan regarding parking, asking if he has any ideas and send to RG for review prior to sending.
<b>19/48</b>	<b>Jubilee Park:</b>	SW e-mailed AL to say that the inspection report called for bolt covers to be replaced on the basket swing, slide and

	<p><b>1. Bolt cover replacement</b></p> <p><b>2. Replacement of bolt on gate</b></p>	<p>basketball net as well as a padlock on the maintenance gate. The council agreed for AL to proceed with this.</p>
<b>19/60</b>	<b>Contracts:</b> To discuss system of contracts	NW reported the contract system is working well as it is at the moment.
<b>19/61</b>	<b>Tree maintenance:</b> To discuss the maintenance of the trees	<p>NW reported he had received a quote of £150 to cut back the trees covering the light at the pavilion. The committee agreed to wait on this and keep an eye on it.</p> <p>AL reported she had contacted the landowner regarding the large branches overhanging Jubilee Park. She has not had a response. She has also contacted the footpaths officer several times with no response. She will e-mail them again and cc County Councillor Anda Fitzgerald-O'Connor.</p>
<b>19/62</b>	<b>Financial update:</b> To review any budgetary issues for 2020/2021	It was reported that the Parish Council will review its 2020/21 budget at the December meeting and asked if there were any additional items to be considered in the budget. There were not.
<b>19/63</b>	<b>Matters arising:</b> To discuss any further matters arising from the meeting of the 16 <sup>th</sup> September 2019 not appearing elsewhere on the agenda	<p>RH noted he has a set of French doors which are not new, but will fit. It may be a few months until these can be installed. The committee agreed to proceed with this.</p> <p>It was noted that Graham Rose has donated a bench to the council. Graham will oil the bench and secure it outdoors in the spring. AL will write a thank you note to Graham Rose.</p> <p>It was noted that there are approximately 6 items needing PAT testing in the Pavilion, including the kettle, microwave and toaster. It was noted that a certificate will be needed as well. RH will ask his father if this is something he can do. Other committee members will research other electricians.</p>
<b>19/64</b>	<b>Miscellaneous</b>	It was reported that the bus has been removed, but that there is still money owed for the electricity. NC will do a letter to the previous owner and send to AL to fill in the amount owed.
<b>19/65</b>	<b>Date of next meeting:</b> To confirm date of next meeting as the 20 <sup>th</sup> January 2020	20 <sup>th</sup> January 2020 has been confirmed and will take place at the Village Hall. The committee will look to meet at the Pavilion again once the clocks change so issues can be seen as they are discussed.

Meeting closed at 9:00pm

Chairman of the Leisure and Recreation Committee

Date