

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

MINUTES

When: 30th April 2018 @ 7:30pm

Venue: Appleton Village Hall Committee Room

Present: John Adams, Susan Blomerus (Secretary), Mary Carey, Jane Dymock, Kerrie Gaughan, Liz Gilkes, Mark Richards, Annewen Rowe, Claire Salmon (Chairman),

NP145 Apologies for absence: None

NP146 Declarations of interest: None

NP147 Signing of the minutes: The minutes of the 13th December 2017 meeting was signed as a true record.

NP148 Matters arising from the previous meetings and not appearing elsewhere on the agenda:
Nothing raised

NP149 Public consultation meeting: 27th January 2018: Jane Dymock has amended the draft Neighbourhood Plan with Jeremy Flawn's (Bluestone) comments and the comments from the proof reading of Ruth Readshaw and Kerrie Gaughan. The conformity document has not yet been drafted as Community First Oxfordshire needs the final draft of the Neighbourhood plan.

NP150 Feedback from SEA screening statement: The screening statement has been received.

NP151 Biodiversity policy: It was agreed to just include a paragraph including what Biodiversity is in the Neighbourhood Plan, this can be included in the Green Spaces Policy.
The Vale of White Horse District Council sent the committee a Parish Insight Report regarding the statistics of Appleton and Eaton. On page 57 it mentions that Appleton has 0.6% green space, Oxfordshire 1.7% green space and England 2.2% green space. It was agreed that these statistics can be included in the local green spaces policy. Also in the Parish Insight report on page 22 is the Housing tenure statistics, it was agreed that these statistics can be included in the housing needs policy.

NP152 Letters from landowners: Two letters have been received from landowners. Jeremy Flawn (Bluestone) asked the question why the Eight Bells pub garden was allocated as green space as the land is in the Greenbelt. The community value the pub garden as a green space, it is central part of the hamlet and it is the first thing you see when entering the hamlet. The Plough is in the conservation area. The committee will need to show that the pub garden is demonstratively special to the local community. Evidence will need to be collected. It was agreed to not remove both gardens from the designated greenspaces. Greenbelt can be reviewed at any time so do not want to risk losing the pub garden. When the neighbourhood plan goes to consultation and it is questioned why the pub gardens are being allocated as green space, then the committee can decide to remove it as allocated green spaces. The committee need to talk to the owner at the Eight Bells pub and explain that allocating the pub garden as green space is not the same as allocating the garden as an asset of community value. It was suggested that Nicky Clarke can speak to the residents of Eaton and see how they feel about the Eight Bells pub.

It was suggested to draft a letter to the Eight Bells owner and explain what we are doing in simple terms. The letter should include an offer of invitation to sit and speak with the committee. It would be good to explain the technicalities of the NP vs Asset of community value.

NP153 List of consultees: The draft Neighbourhood Plan needs to be sent to consultees. Some suggested consultees are: Flexicare, Stroke Club, CAB, Oxfordshire Air Ambulance, Oxfordshire Association for the Blind, Age UK, SCOPE, Sustrans, OX13 Youth Organisation, Field Farm, Ben Lay (landowners), WI, Besselsleigh Wood Group, Bell Ringers, Tennis Club, History Society, Gardening Club, Table Tennis Club, Tesco's bus provider, Almshouses trust, Appleton Trust, 250 Club. Roger Webb (landowner), Richard Dick (landowner), Tobey Blackwell (Landowner), Julian Morris (landowner), Roger Mitty – APCC. Appleton Volunteer Transport – Penny, Mary Blake. School bus providers, Bell

hangers, Carters, Barefoot Camping, Appleton Cricket Club, email to everyone who has helped. The committee need to show that we have consulted widely

NP154 Table at the Annual Parish meeting: The annual parish meeting is taking place on the 31st May at 7:30pm. It was agreed that the Neighbourhood Plan will have a table at the meeting. There will be boards – can include the visions and objectives on the boards. There will be copies of the draft Neighbourhood Plan available. There will also be a 'next steps' list. Annewen, Jane and Claire will be attending the meeting.

NP155 6 week public consultation: The Neighbourhood Plan Steering Group committee will present the draft Neighbourhood Plan to the parish council on the 14th May 2018. Once the committee has the agreement of the parish council the steering group will launch the consultation on the 21st May 2018. Tommy O'Sullivan at the Eight Bells has agreed to have a banner at the pub, there will be a banner at the community shop and the railings by the pond in Eaton Road. It was suggested to maybe have banner along the hedge at the allotments in Netherton Road.

Copies of the draft neighbourhood plan (NP) need to be produced. It was agreed that 60 copies of the neighbourhood plan need to be produced. A copy of the draft NP will be in pubs, tennis club, church. Those copies will have a header 'do not remove' on the top.

Dr Mark Richards will obtain a quote for printing the documents.

A questionnaire will be uploaded onto the village website. It was agreed that every household needs a copy of the questionnaire delivered and completed questionnaires can be returned to the community shop. Susan Blomerus will ask Fiona Mullins (Community First Oxfordshire) for a template and advice on questionnaires.

The website address/Facebook URL and the words 'consultation starts now – Have your say' needs to be included on the banner. Mark Richards will draft something for the banner and circulate.

The end of the consultation will end on the 2nd July.

The summer fete will be on the 16th June, it was agreed to have a table at the fete.

Susan Blomerus was asked to email Fiona Mullins to ask what support she can give us towards the end of the plan.

Expenditure of the banners and printing costs was agreed. The committee agreed that they need to apply for a grant:

NP156 Date of next meeting: To be confirmed