

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

MINUTES

When: 19th September @ 7:30pm

Venue: 42 Badswell Lane, Appleton

Present: Susan Blomerus (Secretary), Mary Carey, Kerrie Gaughan, Annewen Rowe, Claire Salmon (Chairman), Anna Yalci

NP158 Apologies for absence: John Adams, Jane Dymock, Mark Richards, Liz Gilkes

NP159 Declarations of interest: None

NP160 Signing of the minutes: The minutes of the 30th April 2018 meeting was signed as a true record.

NP161 Recap of progress so far: Progress to go to consultation was put on hold in May 2018 due to the holiday season and waiting for The Plough planning application decision. The draft Neighbourhood Plan was sent to the Vale of White Horse District Council in May 2018.

NP162 Revised project plan: Kerrie and Claire had a meeting and revised the project plan for the Neighbourhood Plan. The best case scenario, if all amendments are complete, will be to take to the draft Neighbourhood Plan to the parish council on the 8th October 2018. Then go to consultation on the 19th October and be ready to submit the Neighbourhood Plan at the end of January 2019.

NP163 Review Neighbourhood Plan and amend as appropriate: A discussion took place to decide if The Plough and Eight Bells pub gardens should remain in the Neighbourhood Plan as designated green spaces. There is very little green space in the confines of the parish and it is mostly protected by the green belt, conservation area and SSSI (Site of Special Scientific Interest). It was agreed that both pubs will be removed from the Green Spaces Policy as protection is given to both pubs by existing designations. It can be highlighted in the green spaces policy that the parish only has minimal green spaces and any future provision of the local green space will be supported by the community and the parish council. There are no large green spaces within the parish that meets the NPPF criteria. Large green spaces are either owned by the parish council or protected by designations. KG will draft a piece to be included in the Green Spaces Policy. KG will also read the Pub Policy to see if it needs strengthening. It was agreed to still include the Great Green and War Memorial in the policy.

It was asked if it is worth listing the Appleton Sportsfield as an important Green Space. Even though it is owned by the parish council, there is risk that in the future that it will be sold. To designate a green space the NPPF criteria states that the green space needs to be close proximity to the parish. This would normally mean in easy walking distance which is 1.2 miles or less. There is no footpath to the sportsfield therefore it was decided to not include the sportsfield at this point in time.

The latest profit figures for the community shop needs to be added to the evidence base.

6.1 Design, character and context : Addressing development in the parish: There has been some small scale development in the parish. The history of development in the parish can be used as evidence. It was agreed to list the properties that have been built over the last few years to prove that this is the scale of development that has taken place.

NP164 To discuss/agree to meet with the Vale of White Horse District Council to view the draft Neighbourhood Plan before moving forward with the pre-submission consultation: It was agreed that there is no need to meet with the Vale of White Horse District Council as the draft Neighbourhood Plan was sent to the district council in May 2018.

NP165 Pre-submission Consultation: It was agreed to ask if the Neighbourhood Plan banner can be present at the Harvest Supper to promote the Neighbourhood Plan. Photos of families can be taken next to the banner. It was agreed to give Nick Withers the go ahead to order more banners.

Guidance on the Data Protection Act 2018 for Neighbourhood Planning Groups and the pre-submission checklist for Neighbourhood Planning groups has been sent out by the Vale of White Horse District Council. If the Neighbourhood Plan includes photographs of children under the age of 16 then the committee will need to have the parents/guardians consent to use the photographs. A sign will need to be put up at all future events informing the public that photographs are going to be taken.

Consultation questionnaire: JA to start drafting the questionnaire.

Suggested questions were:

Do you support this policy?

If not, how would you amend it?

What needs to be changed?

The previous questionnaire needs to be tweaked. It was agreed to do an online version.

SB was asked to let the district council know that we are close to submitting the draft Neighbourhood Plan, given them timescales and ask who we will need to contact when we are ready.

SB to ask Fiona Mullins, Community First Oxfordshire, how she is progressing with the conformity document.

NP166 List of consultees: The consultation list was reviewed and several new consultees were added

NP167 Parish Online: It was agreed to renew the subscription for another year.

NP168 To discuss Neighbourhood plan budget, applying for grants and CFO proposal: It was agreed that the committee will need to apply for a grant to help pay for printing costs, banners etc. AR offered her support to the parish clerk for applying for a grant.

NP169 Date of next meeting: 15th October 2018 @ 7:30pm

Meeting ended: 22:15pm