

Appleton with Eaton Neighbourhood Plan Steering Group Meeting MINUTES

When: 20th March 2019

Venue: 42 Badswell Lane, Appleton

Present: Claire Salmon (Chairman), Allison Leigh (Secretary), Kerri Gaughan, John Adams, Annewen Rowe, Liz Gilkes, Anna Yalci, Mary Carey

NP186 Apologies for absence: Mark Richards

NP187 Declarations of interest: None

NP188 Signing of the minutes: The minutes of the meeting of 20th March 2019 were signed as a true record.

NP189 Update: The Steering Group expressed thanks to Ruth Readshaw and John Rowe for their proofreading of the documents.

It was determined that the pre-consultation submission phase will begin on the 7th May with an end date of the 21st June.

It was noted that there should be a large ad in the May Advertiser announcing the pre-consultation submission phase. A. Leigh to work on this. It was also suggested that a shout out would be a good idea. A. Leigh will work on this as well.

In addition, posters and banners will be hung. Banners are printed and A. Leigh to contact Nick Withers regarding posters. It was suggested banners could be hung on Netherton Road, at the Eight Bell and on Church Road. There are 6 banners, so 3 more locations to be determined.

It was discussed that a launch meeting of the Plan could be held in conjunction with the Annual Parish Meeting. A. Leigh will ask the Parish Council about this.

The council confirmed it would like 450 black and white, double sided copies of the Plan and questionnaire for distribution to the village.

One colour, spiral bound copy of the supporting documents will be housed at Appleton Community Shop.

NP190 Grant – repayment of 2018 2019 grant and request for grant in 2019 2020: A. Leigh noted that the grant ends on the 31st March so the Steering Group agreed to print the documents prior to this date in order to utilise grant funding.

NP191 Date of next meeting: The Steering Group will schedule another meeting prior to the beginning of the pre-submission consultation phase.

The meeting ended at 8:30pm.