

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

AGENDA

When: 4th July 2016 @ 7:30pm

Venue: The Plough Restaurant

NP24 Apologies for absence

NP25 Declarations of interest

NP26 Signing of minutes

NP27 Matters arising from the previous meeting and not appearing elsewhere on the agenda

NP28 Confirm Terms of Reference of Steering Group

NP29 Report back from subgroups:

1. Evidence Group
2. Survey Group
3. Communication Group
4. Events Group

NP30 Project Plan:

1. Outlining an indicative project plan for the entire process of the Neighbourhood Plan
2. SEA Screening
3. Scoping Stage

NP31 Date of next meeting

Note on Declarations of Interest:

(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded

(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.

(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).