

## Appleton with Eaton Neighbourhood Plan Steering Group Meeting

### AGENDA

**When:** Monday, 5<sup>th</sup> December 2016 @ 7:30pm

**Venue:** Appleton Village Hall, Committee Room

- NP57** Apologies for absence
- NP58** Declarations of interest
- NP59** Signing of minutes
- NP60** Matters arising from the previous meeting and not appearing elsewhere on the agenda
- NP61** William Sparling, Planning Policy Officer from Vale of White Horse District Council
- NP62** Scoping Survey: Results of analysis from Kerrie Gaughan and Fiona Mullins
- NP63** Project Plan: Next stage
- NP64** Report back from subgroups:
1. Evidence Group
  2. Survey Group
  3. Communication and Events Group
- NP65** Date of next meeting

***Note on Declarations of Interest:***

*(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*