

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

MINUTES

When: Monday, 27th February 2017 @ 7:30pm

Venue: Appleton Village Hall, Committee Room

Present: John Adams, Susan Blomerus (Secretary), Mary Carey, Richard Dick, Jane Dymock, Liz Gilkes, Kerrie Gaughan, Daniel Little, James Mansfield (Chairman), Mark Richards, Annwen Rowe, Claire Salmon, Anna Yalci

NP77 Apologies for absence: None

NP78 Declarations of interest: None

NP79 Signing of minutes: The minutes of the 23rd January 2017 meeting was signed as a true record.

NP80 Matters arising from the previous meeting and not appearing elsewhere on the agenda: None

NP81 Objectives of the Neighbourhood Plan:
The following objectives were discussed:

1. **Business and Employment** – Survey Group:

- Businesses in the village are the preschool, village shop, school, Bell Hangers, village pubs to name a few. The survey group would like a list of existing businesses in both villages. Mary Carey is updating the list for the village website.
- John Adams cited that there was not a huge amount mentioned in the scoping survey regarding businesses and employment
- The lack of transport and Broadband will impact businesses
- The village will support any businesses in the village as long as they adhere to the policies in the local plan i.e. noise pollution etc
- Separate into two categories: working from home and businesses with premises

2. **Access and green spaces** – Evidence Group:

- Footpaths and views. It is important that you can't see the village from the Thames River. A planning advisor informed James Mansfield that it is important to protect this view.
- Views can be a stand-alone policy
- Oxford City Council did a section on views. Kerrie Gaughan offered to email this to Liz Gilkes.
- The group can reference allotments, improvements to footpath networks and bridleway networks. Anything that impinges on current footpaths and bridleways can also be mentioned. The group can also include that any improvements to river crossings will be welcomed as well as constructing a footpath leading to the A420

3. **Design policies** – Kerrie Gaughan and Claire Salmon:

- There is a good mix of design of houses in both villages. The houses are generally set back from the road
- Kerrie and Claire will work on a spatial plan

4. **Village facilities:** Communication and Events group:

- Blewbury Neighbourhood Plan has a separate policy for public houses.
- All the facilities are mentioned in the scoping report.
- The group has looked at the Longworth Neighbourhood Plan
- It was suggested to have an Annexe to the policy that can be updated. (Annexe is supplementary and supportive).

Richard Dick offered to draft the planning position in Appleton with Eaton

All groups will begin drafting the policy and present their drafts at the next steering group meeting. The steering group might decide to add more policies to the neighbourhood plan in the near future.

The policies do not need to be restrictive and can be supportive. The policies should be written in a positive language and supportive manner. Do not restrict the policy to influence the future. Do not use the word viable in any policy.

NP82 Open meeting: The format for the meeting will be a welcome from James Mansfield followed by a short initial presentation at the start of the meeting. There will be stations situated around the hall, each based on a policy. Steering Group members will need to be present at each station, which will have a breakdown of the policies. Members will need to encourage parishioners to give feedback, report if something is missing from the policy and to feedback if they agree with the policy. Each group will need to prepare a rough draft of each policy before the open meeting. Subject to approval it was suggested to have the open meeting on the same evening as the Annual Parish Meeting. The secretary will invite Fiona Mullins, Community First Oxfordshire to attend the Open Meeting.

NP83 Reports from subgroups:

1. **Evidence Group:** The Scoping report only has a few final amendments to be made before it is complete. Pippa Smart is waiting for Mark Richards to submit event dates. John Rowe will look at the historical section of the draft. The questions that people have answered on the draft of the scoping report have not been included as the group were unsure how to include this in the report. Fortunately there were not conflicting ideas or suggestions. The group needs to source the number of houses in both villages. The group also needs a list of consultees. Jane Dymock will send this evidence to Annwen Rowe. A copy of the scoping report will be sent to James Mansfield. Once the draft has been finalised the secretary will email it to Will Sparling, Planning Policy Officer, Vale of White Horse District Council.
2. **Survey Group:** Nothing to report
3. **Communication and Events Group:** The Neighbourhood Plan Scarecrow, Hattie, was at the village shop event on Saturday, 25th February 2017. Hattie will be taken to Eaton Village when the weather improves. The group spoke about promoting the open meeting; it was suggested to add a short piece to the school community newsletter.

NP84 Date of next meeting: The date of the next Steering Group meeting is the 3rd April 2017 @ 7:30pm. Apologies received from Richard Dick, Anna Yalci and Liz Gilkes