

## Appleton with Eaton Neighbourhood Plan Steering Group Meeting

# MINUTES

**When:** Monday, 15<sup>th</sup> May 2017 @ 7:30pm

**Venue:** Appleton Village Hall, Committee Room

**Present:** John Adams (JA), Susan Blomerus (Parish Clerk), Tim Davis (TD), James Mansfield (JM) (Chairman), Fiona Mullins (FM)(Community First Oxfordshire), Annwen Rowe (AR), Claire Salmon (CS), Anna Yalci (AY)

**NP97 Apologies for absence:** Mary Carey, Richard Dick, Jane Dymock, Kerrie Gaughan, Mark Richards

**NP98 Declarations of interest:** Tim Davis declared a pecuniary interest as a land owner and also regarding item number NP103

**NP99 Signing of the minutes:** The minutes of the meeting of the 24<sup>th</sup> April 2017 was signed as a true record.

**NP100 Matters arising from the previous meeting and not appearing elsewhere on the agenda:** None

**NP101 Open meeting:** JM asked CS to organise wine, nibbles and fruit juice for the meeting. The Annual Parish Meeting will be held at 7:30pm on the 25<sup>th</sup> May. Boards will be put up in the hall with posters displaying key points of each policy. There will be 5 stations: Access, Business and Employment, Public Houses, Vision and Design. On each table there will be A4 copy with the draft policy for that heading and post it notes so parishioners can make comments. Liz Gilkes was asked to produce a roster for manning each table.

Feedback on policies has been received from the Vale of White Horse District Council (VOWH DC) and Community First Oxfordshire (CFO); some amendments can't be made as the posters have been printed and there were suggestions that some headings need to be moved to different policies.

After the Annual Parish Meeting, JM will open the Neighbourhood Plan Open Meeting and introduce Fiona Mullins (CFO) who will give a brief talk about the Neighbourhood Plan. Parishioners will then have the opportunity to look at the policies and have refreshments. Towards the end of the meeting JA will give a brief talk then JM will close the meeting. JM and CS will encourage people to look at posters and make comments. Susan Blomerus will take photos. Hattie will be attending the meeting.

**NP102 Objectives and aims of the Neighbourhood Plan:** Comments have been received from Vale of White Horse and Community First Oxfordshire on the visions, objectives and draft policies. The group need to discuss with Fiona Mullins (CFO) in more accuracy. It was suggested to ask Jane Dymock to sit with FM to amend the policies. There is also quite a lot of evidence that needs to be produced. FM was informed that the feedback referred a few times to Community Infrastructure Levy (CIL) but it will be unlikely that Appleton or Eaton will receive any as there isn't any land allocation in the plan. It was mentioned that CIL is payable per square metre that is built. The need for a CIL policy was discussed. It was suggested that all items that the parish

would like example a footpath to the A40 be mentioned under the CIL policy. FM will send a mock version of the CIL policy to send to SB. It was agreed to have one in case it is needed in the future.

Pub policy: This is a separate policy due to the proposal on the pub garden. This would come under the objective of the village facilities.

Access policy: This policy is a project and not a policy. This policy can come under the wish list. In the survey access was raised as a very important matter by parishioners. It is alright to have it in the text and talk about it but it can't be a legal policy.

The group will need to find evidence for green spaces. FM will send the template that is typically used to LG for the Evidence Group to look at.

It was decided that it is crucial to have one person to take control of the document.

**NP103 Letter from Tim Davis:** TD referred to his letter and further set out his belief that the Neighbourhood Plan could and should allocate land for development within the green belt.

The committee sought the advice of FM who reiterated her earlier advice that a Neighbourhood Plan sits within a hierarchy beneath national and local planning policies and so it is not permissible for a Neighbourhood Plan to adopt a policy contrary to any national policy, such as green belt.

Should the boundaries of the green belt be changed at some point in the future the Neighbourhood Plan could be revisited.

This concurred with the advice previously given by Will Sparling, Vale of White Horse District Council Planning Officer.

**NP104 Date of next meeting:** 19<sup>th</sup> June 2017 @7:30pm

*Meeting closed at 9:04pm*