

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

MINUTES

When: Monday, 19th June 2017 @ 7:30pm

Venue: Appleton Village Hall, Committee Room

Present: John Adams, Susan Blomerus (Secretary), Mary Carey, Jane Dymock, Kerrie Gaughan, Liz Gilkes (LG), James Mansfield (Chairman), Mark Richards, Annewen Rowe, Anna Yalci

NP105 Apologies for absence: Richard Dick, Daniel Little, Claire Salmon

NP106 Declarations of interest: None

NP107 Signing of the minutes of the 15th May 2017 meeting: Deferred to the next meeting

NP108 Matters arising from the previous meeting and not appearing elsewhere on the agenda: Liz

Gilkes mentioned that at the last Evidence Group meeting it was suggested to have a survey with more closed questions. JM said that he recalled that it was agreed to wait until the NP draft was more or less completed. Then to take a look at the draft and see if there is a need to do a survey.

The first survey had open questions which were more difficult to get information from and there were not any questions about views. As the draft plan has evolved, views of the village have become more important. Factual evidence will need to be provided that the views are important.

In the next survey the group will need to know what questions to ask and the survey will need to contain questions of every aspect of the NP. These questions will need to be closed questions. Community First Oxfordshire (CFO)/VOWH DC was not sure that the steering group need to do one. It was agreed to reassess at a later date if a survey is needed.

NP109 Consider the summary of comments from the Open Meeting Neighbourhood Plan: Copies of the feedback from the open meeting was circulated amongst steering group members. It was suggested to group the items in terms of issues raised. Items were discussed that were relevant to the NP (Planning issues) and what should be passed on to the parish council or added to the wish list. Affordable housing in Appleton will be difficult to achieve as a 2 bedroom house in Appleton will be more expensive than a 2 bed roomed house in another area. It was suggested that it will be useful to obtain the housing stock in Appleton and Eaton and to make this information public.

NP110 To discuss and agree the draft policies

- 1. Consultation and community involvement policy:** Defer the decision to include this in the NP policy at a later date.
- 2. Transport safety policy:** This has come up due to the increasing concern of the safety of pedestrians walking to the A420 to catch the bus. It was agreed that this does not need to be a policy in the NP as it is not relevant to a NP but needs to be addressed by the parish council. A footpath can't be built as part of the NP but it can be added to the wish list.
- 3. Brownfield policy:** Feedback from the survey and open meetings has suggested that parishioners would like affordable housing which could be one or two bed roomed houses, flats or bungalows. It will be sensible to have a policy that covers any development on land that is not greenbelt, this could be housing infill or if a house is demolished and a few houses are built on that land. It was suggested that these types of policies work well in towns and cities, where you have larger sites and more options. In a village there aren't much examples of land. A suggestion was to look at other Neighbourhood Plans for an example of this policy. Advice given was to be mindful when looking for policies with similar wording as those policies will have certain land in mind, whereas Appleton does not have much land to develop on. JM will action this.

NP111 Evidence:

- 1. Village character assessment:** Fiona Mullins, CFO, has said that a village character assessment is needed. Liz Gilkes will find out more information about the assessment.

NP112 Items for inclusion in the costed list of projects: Anna Yalci will write a wish list of all the projects that the community would like so when money becomes available these can be implemented. Liz Gilkes will ask Fiona Mullins if the list needs to be costed. It was suggested that a document can become outdated very quickly if monetary values are added in the NP.

NP113 Date of next meeting: 24th July 2017 @7 :30pm

Meeting ended 9:13pm