

Appleton with Eaton Neighbourhood Plan Steering Group Meeting

MINUTES

Monday, 7th November 2016 @ 7:30pm
Appleton Village Hall

Present: John Adams, Susan Blomerus (Secretary), Tim Davis, Jane Dymock, Kerrie Gaughan, Liz Gilkes, James Mansfield, Roger Mitty, Mark Richards, Claire Salmon, Anna Yalci

NP50 Apologies for absence: Elen Andrews, Mary Carey, Richard Dick, Annewen Rowe

NP51 Declarations of interest: None

NP52 Signing of minutes: The minutes of the 3rd October 2016 meeting were signed as a true record.

NP53 Matters arising from the previous meeting and not appearing elsewhere on the agenda:
None

NP54 Scoping Survey results: All data has now been collated. The general outcome is that residents love the community and do not want to see a loss of community spirit and rural feel of the village. Some concerns are the loss of the bus service and access to A420. The residents don't want large scale housing and would prefer small scale housing that is affordable to meet village needs. It was calculated that 52% of the community has completed the survey.

The committee will need to examine the results to see what is relevant to the Neighbourhood Plan.

Kerrie Gaughan will look at the results. The Evidence Group will be meeting with Fiona Mullins (Community First Oxfordshire) and the results will be shown and discussed with her.

The Communication Group will use the key headlines of the survey to produce posters to present the information to the community and also state that the full document will be available on the website.

NP55 Report back from subgroups:

- 1. Evidence Group:** The group is meeting on Friday, 11th November and will be attending a consultation on Monday, 14th November with Fiona Mullins (Community First Oxfordshire). The second draft of the Sustainability Appraisal is now complete. The group is aiming to have the draft completed and ready for consultation by December 2016.
- 2. Survey Group:** A Housing Needs Survey needs to be completed. John Adams will speak to Fiona Mullins (Community First Oxfordshire) and draft a survey and present it to the steering group at December's meeting.
- 3. Communication and Events Group:** It was the intention to merge the two groups and move a number of group members to the Evidence Group. It was agreed to retain all 7 members based on the potential tasks in the future and the limited availability of the group members. All members did express a willingness to help the Survey and Evidence Group if needed.
The group were present at the Apple Pressing event in Appleton to promote the Neighbourhood Plan. The Neighbourhood Plan Scarecrow was present at the Spooky Barn at the Ghost Story event. The group are hoping to have a presence at the Christmas Bazaar and Christmas Craft Fair. The group will move the scarecrow around the village with a bit of information about the Neighbourhood Plan. There will be a monthly update published in The Advertiser.
The group decided to hold a large event in early February with the aim of attracting all villagers and as a first consultation on the whether the neighbourhood plan is progressing as the village would like.

NP56 Date of next meeting: 5th December 2016 @ 7:30pm in Appleton Village Hall.

Meeting closed at 9:17pm