

**APPLETON WITH EATON PARISH COUNCIL**

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**Minutes of the Leisure and Recreation Committee of the Parish Council  
at the Pavilion  
Monday, 15<sup>th</sup> November 2021 7:00 pm**

**Present:** John Adams (JA), Roger Gilkes (RG), Mary Carey (MC), Colin McGuire (CM), Neil Woodley (NW), Nicki Clarke (NC), Allison Leigh (AL) (Parish Clerk)

	<b>Description</b>	<b>Action/outcome</b>
<b>21/18</b>	<b>Apologies for absence</b>	None
<b>21/19</b>	<b>Declarations of Interest</b>	None
<b>21/20</b>	<b>Public questions and statements</b>	No members of the public were in attendance.
<b>21/21</b>	<b>Signing of the minutes:</b> To authorise the signing of the minutes of the 20 <sup>th</sup> September 2021 meeting as a true record.	The minutes of the 20 <sup>th</sup> September 2021 were approved and signed as a true record.
<b>21/22</b>	<b>New Committee Members</b> <ul style="list-style-type: none"><li>• <b>Cub/scout organiser, because of their pavilion use</b></li><li>• <b>Cricket club officer</b></li></ul>	<ul style="list-style-type: none"><li>• It was noted that Alison Trinder is interested in joining the Committee.</li><li>• AL noted she would check the Terms of Reference PC's Standing Orders as to how many Parish councillors the Committee needs as well as how many members it needs.</li><li>• With regards to the cub/scout involvement, the Committee agreed that AL would email James Mansfield and invite a representative to come to the meeting when/if they had any issues that needed raising.</li><li>• With regards to the Cricket Club, RG will ask if someone from the club would like to attend if issues arise.</li></ul>
<b>21/23</b>	<b>Grass Cutting:</b> To discuss grass cutting needs for 22/23 for preparation of a quote	<ul style="list-style-type: none"><li>• AL noted it would be useful to get quotes for grass cutting prior to forming the 2022/23 budget. The committee agreed and agreed to get quotes for:<ul style="list-style-type: none"><li>- Sportsfield: 17 cuts, weeding, fertilising</li><li>- Jubilee Park: 17 cuts; 1 hedge trim per year</li></ul></li></ul>
<b>21/24</b>	<b>Queen's Platinum Jubilee:</b> To discuss plans for the Queen's Platinum Jubilee	JA reported that the PC have discussed options for the Queen's Platinum Jubilee. Some ideas include a village picnic as well as games etc at the sportsfield followed by a shorter cricket game. The Committee was happy with that.
<b>21/25</b>	<b>Pavilion/Sportsfield:</b> To discuss any matters arising with regards to the Pavilion and Sportsfield	<ul style="list-style-type: none"><li>• It was noted that the heaters may not be working properly. RG will take a look at it.</li><li>• AL reported she has asked some other clerks about what they have done in terms of a long-term</li></ul>

		<p>heating plan, but has not heard back as of yet. She will continue to look into this.</p> <ul style="list-style-type: none"> <li>• RG noted that AL will be getting an invoice for the repair of the toilets.</li> </ul>
<b>21/26</b>	<p><b>Jubilee Park:</b> To discuss any matters arising with regards to Jubilee Park</p> <ul style="list-style-type: none"> <li>• Closing time of the park/noise disturbance at night</li> <li>• State of sleepers and any future work needed</li> </ul>	<ul style="list-style-type: none"> <li>• It was noted that Rik Hopgood would be removing the adult fitness equipment. MC asked if AL would see if the Oxfordshire Association of Local Councils could advertise that the council has this equipment for a council that needs it.</li> <li>• JA reported that the at the November PC meeting the issue of noise at Jubilee Park was raised. It was noted that it would be difficult to enforce a closing time and it is not a large issue at the moment. The Committee resolved to keep an eye on the situation and take action if need be.</li> <li>• CM reported that the sleepers may need replacing in the next year. Options were discussed such as recycled plastic or actual wood. The council resolved to add a figure of £5000 to the 2022/23 budget.</li> </ul>
<b>21/27</b>	<p><b>2022/2023 Budget:</b> To discuss any items to be included in the 2022/2023 budget which will be discussed at the December meeting</p>	<ul style="list-style-type: none"> <li>• RG noted there may be a need for some fencing at the sportsfield. There was no decision as to whether or not this should be included in the budget.</li> </ul>
<b>21/28</b>	<p><b>Miscellaneous:</b> To receive any matters for consideration at next Parish Council or L&amp;R meeting</p>	<ul style="list-style-type: none"> <li>• JA will speak to AH Cornish about the ploughing of the field adjacent to Jubilee Park.</li> <li>• NW is working on sending invoices for use of the sportsfield.</li> <li>• NW will work on a noticeboard for the sportsfield.</li> </ul>
<b>21/29</b>	<p><b>Date of next meeting:</b> To confirm 17<sup>th</sup> January 2022 as the next meeting date with the location TBD.</p>	<p>The next meeting date will be on Monday the 17th January 2022. The location is the Village Hall.</p>

The meeting closed at 7:45pm.

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Chairman of the Leisure and Recreation Committee

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Date