

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

### Minutes of the Leisure and Recreation Committee of the Parish Council at the Village Hall Monday, March 2022 7:00 pm

**Present:** John Adams (JA) (Chairman), Roger Gilkes (RG), Mary Carey (MC), Colin McGuire (CM), Neil Woodley (NW), Nicki Clarke (NC), Rik Hopgood (RH) and Allison Leigh (AL) (Parish Clerk)

	Description	Action/outcome
21/40	Apologies for absence	Alison Trinder
21/41	Declarations of Interest	None
21/42	Public questions and statements	No members of the public were in attendance.
21/43	<b>Signing of the minutes:</b> To authorise the signing of the minutes of the 17 <sup>th</sup> January 2022 meeting as a true record.	The minutes of the 17 <sup>th</sup> January 2022 were approved and signed as a true record.  The following were raised from the January meeting: <ul style="list-style-type: none"><li>• The Chairman has not had a chance to contact AH Cornish about the ploughing at Jubilee Park as of yet.</li><li>• It was noted that the current heating set up in the Pavilion doesn't meet regulations. RH will work with the Clerk as to what needs to be done so quotes can be obtained.</li></ul>
21/44	<b>Code of Conduct:</b> To provide Committee members with the District Council's Code of Conduct which applies to Parish Councillors and Committee members	The Chairman asked the Committee to read the Code of Conduct which Committee members need to abide by.
21/45	<b>Sportsfield:</b> To discuss the following items:  1. Tree donation 2. Cricket match on Jubilee Sunday 3. State of the football pitch and the removal of old equipment	<ul style="list-style-type: none"><li>• It was noted that there are trees that are available for planting in honour of the Queen's Platinum Jubilee. The Council is happy to purchase a tree so as to have a more robust tree available. The Committee will accept the plaque donated with the sapling. The Committee will look to plant this tree at the sportsfield in October for planting in November.</li><li>• There will be a cricket match held on Sunday the 5<sup>th</sup> June following the Jubilee Lunch. It will be from approximately 4-6pm and 10 overs.</li><li>• It was noted that the state of the football pitch is very poor. It was noted it needs maintenance and in the meantime a roller might help. The Chairman will ask his school contacts for any information. The Clerk will ask other clerks who manage playing</li></ul>

		fields for any advice. It was noted the ditches need to be done asap. It was noted there may be quite a cost associated with any works done. It was noted that some old equipment needs to be removed. The Scouts need to be asked if they want to use the tennis table and if not, it can be disposed of.
<b>21/46</b>	<b>Maintenance Plan of Jubilee Park equipment and Sportsfield:</b> To discuss a Maintenance Plan for Jubilee Park equipment and the sportsfield	<ul style="list-style-type: none"> <li>• It was noted that weekly checks are done by the Friends of Jubilee Park and put into a google doc. It was noted that the Clerk does not need to review these as the Friends of Jubilee Park will inform her if something needs attention.</li> <li>• The maintenance of the sportsfield and Pavilion are covered in minute references 21/43 and 45.</li> </ul>
<b>21/47</b>	<b>Miscellaneous:</b> To receive any matters for consideration at next Parish Council or L&R meeting	<ul style="list-style-type: none"> <li>• It was noted that Thames Water will be upgrading its equipment in June 2022 and there will be some construction works taking place at that time.</li> </ul>
<b>21/49</b>	<b>Date of next meeting:</b> To confirm Monday the 16 <sup>th</sup> May 2022 as the next meeting date with the location TBD.	The next meeting date will be on Monday the 16 <sup>th</sup> May 2022. <b>The location is the Pavilion??</b>

The meeting closed at 7:40pm.

---

Chairman of the Leisure and Recreation Committee

---

Date