

**AGENDA**

**Meeting of the Leisure and Recreation Committee of the Parish Council  
Monday, 11th July 2022 at 7:00 pm  
At the Pavilion**

**Issued by Allison Leigh (Clerk)**

**22/8: Apologies for absence:** To receive apologies for absence

- Allison Leigh (Clerk)

**22/9: Declarations of Interest:** In accordance with the Local Government Act 2000, s81 and the Parish Councils (Model code of Conduct) Order 2001, members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting (*Please refer to the notes at the end of agenda*).

**22/10: Public questions and statements:** Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given of 10 minutes in total.

**22/11: Signing of the minutes:** To authorise the signing of the minutes of the 16<sup>th</sup> May 2022 meeting as a true record

**22/12: Matters arising not appearing elsewhere on the agenda**

**22/13: Leisure & Recreation Committee Terms of Reference:** To discuss the revised Terms of Reference

**22/14: Sportsfield:**

- **Sewage works upgrade:** To discuss the works, including access road and start date
- **Ground works:** To discuss the initial quote received for the drainage of the Sportsfield
- **Booking and Invoicing:** To discuss the booking and invoicing process for the Pavilion and Sportsfield
- **Increase in grass cutting costs due to fuel price rises:** To discuss the letter received about the increase
- **Plumbing/showers:** To discuss the state of the plumbing/showers and any repairs needed

**22/15: Jubilee Park:**

- **Inspections:** To have an update on the progress of quotes for inspections
- **Swing:** To discuss the state of the basket swing and any repairs needed

**22/16: Finance:**

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

01865 865 876

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

- **Budget against spend:** To review the budget against spend for the Sportsfield and Jubilee Park from 1/4/22 – 30/6/22

**22/17: Miscellaneous:** To receive any matters for consideration at next Parish Council or L&R meeting

**22/18: Date of next meeting:** To confirm 19<sup>th</sup> September 2022 as the next meeting date with the location TBD.

### **Note on Declarations of Interest:**

*(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded*

*(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.*

*(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.*

*(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).*