

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC) Meeting  
held in the Village Hall  
Monday, 13<sup>th</sup> March 2023, 7:15pm**

Allison Leigh – Parish Clerk

**Minutes**

**Councillors present:** Sue Sternberg (Acting Chairman), Mary Carey (Vice Chairman), John Adams (JA) and Stephen Day (SD)

**In attendance:** Allison Leigh (the Clerk), District Councillor Jerry Avery, Mark Coleman

**22/221: Apologies for Absence:** Chairman Liz Gilkes, Councillors Andy Salmon and Teresa Bennett

**22/222: Declarations of interest:** None

**22/223: Public questions and statements:** Mark Coleman was in attendance to listen.

**22/224: Reports from District and County Councillors:**

**Vale of White Horse District Council (VoWHDC)**

J. Avery reported that he will be standing as an independent Councillor in the May elections and Mark Coleman is running as the District Councillor for the Liberal Democrat party.

J. Avery reported that a speaker came to Cumnor Parish and gave a presentation regarding Botley Solar Farm. They reported that in their opinion the solar farm is in the wrong location and that there is a need for renewables, but they need to be the right renewables.

The Lioncourt development continues to be an ongoing situation that may affect the local area. J. Avery reported that secondary school places have not been addressed nor have medical facilities and transport. JA raised the issue of the A420 and noted there may be another roundabout between the Kingston roundabout and the roundabout going to the A338.

Mark Coleman spoke about some of the other traffic changes that may be made.

The Acting Chairman asked if there is any action the PC could take. J. Avery noted the PC could write a letter expressing a concern with these issues. It was agreed that J. Avery will write a letter on behalf of the ward.

**Oxfordshire County Council (OCC)**

No report was received.

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**22/225: Minutes of the last meeting:** The minutes of the Parish Council Parish Council Meeting of 13<sup>th</sup> February 2023 were agreed and signed as a true record.

**22/226: Clerk's report:** It was noted in the Clerk's report that the member of the public who had been acting as a local footpath warden would be stepping down. The Council would like to formally thank the member of the public in the April Advertiser and ask for anyone who would be interested in taking on this voluntary role to contact the Clerk.

JA reported that a litter pick from Netherton Road to the A415 took place on Saturday the 11<sup>th</sup> March. He asked the Clerk to thank those in litter pick in the April Advertiser.

### **22/227: Finance:**

- **Finance Report:**

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Staff costs	Staff costs	Online payment	616.87	31/3/2023
Allison Leigh	Clerk expenses	Online payment	39.50	13/3/2023
Sharky and George	Deposit for Coronation Big Lunch	Online payment	100.00	13/3/2023
Community First Oxfordshire	Membership (if agreed)	Online payment	55.00	1/4/2023
OALC	2023/2024 Membership (if agreed)	Online payment	200.18	1/4/2023
Dark White Digital	WordPress Updates	Online payment	30.00	13/3/2023
Appleton Community Shop	Refreshments for pop up cafe	Online payment	13.18	13/3/2023
John J G Smith (The Fun Firm)	Deposit for fairground rides for the Coronation event	Online payment	500.00	13/3/23

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### Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
HMRC	VAT Reclaim	1,523.51	13/2/23

### Bank Reconciliation

Opening balance as of 1/4/2022	41,439.44
Receipts	37,183.79
Payments	27,235.98
<b>Cash book balance</b>	<b>51,387.25</b>
Bank balance as of 28/2/2023	51,387.25
Unpresented cheques	0.00
unpresented receipts	0.00
<b>Reconciled balance as of</b>	<b>51,387.25</b>

- **Receipt of External Audit Report September 2022:** The Council acknowledged the receipt of the external audit of 2021/2022. The Council have noted their comments and will keep sight of them for the 2022/2023 audit.
- **Memberships:**
  - **CFO Membership 23/24:** The Council resolved to have a membership to Community First Oxfordshire for 2023/2024 for a cost of £55.
- **Donations:**
  - **Clean Slate:** The Council asked the Clerk to find out more information about the Clean Slate.

### 22/228: Planning applications:

#### Planning Applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>AWEPC Comments</u>
P23/V0354/HH	96 Netherton Road Appleton	Two storey side extension to detached dwelling (previously consented under P16/V0074/HH)	Appleton with Eaton Parish Council has no comments on this planning application.

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P23/V0533/DIS	Tacoma Netherton Road Appleton	Discharge of conditions 3(Parking & Manoeuvring Areas), 5(Obscured Glazing), 6(Refuse & Recycling Storage), 7(Cycle Parking) & 8(Landscaping) on application P21/V3114/FUL. (Subdivision of existing extended dwelling to provide one additional three bedroom dwelling).	<p>The Parish Council objects to this application as it believes application P21/V3114/FUL has been improperly implemented with regards to the 3-bedroom annexe. The Parish Council has sent a letter to this effect to the Enforcement Officer on the 17<sup>th</sup> November 2022 and the 6th February 2023. The Enforcement Officer has informed the Parish Council it is looking into the matters raised by the Parish Council.</p> <p>The Council notes that the current application is for a discharge of conditions, however the Council would like to take this opportunity to state it remains concerned about the validity of the overall development per the letter to the Enforcement Team.</p> <p>The council is strongly of the opinion that nothing should be changed until the question of the status of the annexe is decided.</p>
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### Planning Withdrawals

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P22/V2934/HH	Oakleigh Millway Lane Appleton OX13 5LB	Single storey extension to west side of dwelling. Single storey front infill extension and rear extension. Addition of stairwell to provide access to loft room.

- **P22/V1570/FUL:** Hills Nurseries: The Council reported they were happy with development, but that there are 2 black barns which have been erected which do not appear in the plans. The Council asked the Clerk to query this with the planning department.

### 22/229: Consultations:

- Oxford Housing Needed – The Acting Chairman will attend a Zoom discussion on this and will fill in the consultation on the Council’s behalf. The Council resolved to respond to the effect that it does not wish any housing on Green Belt land.

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**22/230: King's Coronation:** It was reported that the plans for the Coronation are proceeding and that there will be a programme being delivered to residents in or near the April Advertiser.

### **22/231: Policies:**

- Complaints Procedure: The Council resolved to adopt the Complaints Procedure.
- Equality Policy: The Council resolved to adopt the Equality Policy.

### **22/232: Leisure and Recreation Working Group**

#### • **Jubilee Park:**

- **Inspection report:** The Council noted it had received the inspection report for Jubilee Park. The Clerk reported this had been sent to the Friends of Jubilee Park in January 2023 for review/advice on areas needing addressing.
- **To discuss quotes for the sleepers:** The Council reviewed the quotes submitted by the Friends of Jubilee Park. The Friends of Jubilee Park recommended proceeding with Oxford Fencing Supplies for the Sleepers and Webbs for the fencing. The Council resolved to proceed with these contractors per their recommendation.

**22/233: Bench at Appleton Landing:** The Council agreed for the Vice Chairman to research a bench at Appleton Landing. The Council noted it would need to be secured.

### **22/234: Publications and correspondence:**

It was noted that the Clerk had met with the footpaths officer from OCC. He noted that OCC would like residents to try not using wood chips for a bit and see how that goes as these can cause more detriment in the long run. A resident would like more information on this as they are uncertain of its merit. The Clerk has asked OCC to come back with more detail.

The Clerk reported that she will post the Notice of Election as soon as she receives it.

**22/235: Website and Advertiser:** The Council asked the Clerk to put the following items in the Advertiser:

- Thank you to those who participated in the litter pick
- Thank you to the resident who acted as the local footpaths warden and advertise for a new local footpaths warden
- Article about the Besselsleigh footpath and wood chips
- Pop Up Cafe April

The Council resolved not to put an article with regards to dog waste in the Advertiser, but MC will put up signs re dog waste.

**22/236: Matters for report:** It was noted that the Clerk will circulate dates for the Choose Annual Parish Meeting once the date of the Village Hall AGM is known.

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**22/237: Date of the next meeting:** The date of the next Parish Council meeting was confirmed as the 3<sup>rd</sup> April 2023 and will take place at 7:15pm in the Village Hall.

The meeting closed at 8:30pm.