

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

Appleton with Eaton Parish Council (AWE PC) Meeting

held in the Village Hall

Monday, 3rd April 2023, 7:15pm

Allison Leigh – Parish Clerk

Minutes

Councillors present: Liz Gilkes (Chairman), Mary Carey (Vice Chairman), Councillors John Adams (JA), Teresa Bennett (TB), Stephen Day (SD), Andy Salmon (AS) and Sue Sternberg (SS)

In attendance: Allison Leigh (the Clerk), Jerry Avery (J. Avery)

23/1: Apologies for Absence: None

23/2: Declarations of interest: None

23/3: Public questions and statements: No members of the public were present.

23/4: Reports from District and County Councillors: J. Avery reported that there are concerns about facilities should the Lioncourt development go forward.

He reported that more questions need to be asked with regards to the proposed Botley Solar Farm.

23/5: Minutes of the last meeting: The minutes of the Parish Council Parish Council Meeting of 13th March 2023 were agreed and signed as a true record with a minor edit.

23/6: Clerk's report: The Council acknowledged the Clerk's report. The Council resolved to hold the Annual Parish Meeting in the Village Hall on the 23rd May. The Council would like this to be an event with tables for village organisations and would like to ask organisations to supply reports which will be published on the village website.

23/7: Finance:

- Finance Report

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
EDF	Electricity for the sportsfield	Direct Debit	71.00	7/3/23

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EDF	Electricity for the sportsfield	Direct Debit	61.12	21/3/23
Lloyds	Google, flood sign, HP, monthly fee	Direct Debit	67.32	16/3/23
Unity Trust Bank	Service Charge	Direct Debit	18.00	31/3/23
Staff costs	Staff costs	Online payment	616.87	30/4/23
Allison Leigh	Clerk expenses	Online payment	26.00	3/4/23
Dark White Digital	WordPress updates	Online payment	30.00	3/4/23
Abingdon Stone and Marble	Balance due from War Memorial	Online payment	1959.00	3/4/23
Executive Alarms	Annual service of intruder alarm at the sportsfield	Online payment	115.80	3/4/23
Executive Alarms	Annual service of fire alarm and emergency lights at the sportsfield + replacement batteries	Online payment	259.20	3/4/23

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Chandler H N	Hire of the sportsfield	50.00	16/3/23

Bank Reconciliation

Opening balance as of 1/4/2022	41,439.44
Receipts	37,233.79
Payments	28,752.97
Cash book balance	49,920.26

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Bank balance as of 31/3/2023	49,920.26
Unpresented cheques	0.00
unpresented receipts	0.00
Reconciled balance as of 31/3/2023	49,920.26

- **Review of final bank reconciliation for 2022 2023:** The Council reviewed and accepted the final bank reconciliation for 2022 2023.
- **Review of final budget against spend for 2022 2023:** The Council reviewed and accepted the final budget against spend for 2022 2023.
- **Donation:** The Clerk reported she is waiting for more information from Clean Slate in order for the Council to consider their donation request. Once received the Clerk will put this on a future agenda.

23/8: Planning applications:

Planning Applications

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>AWEPC Comments</u>
P23/V0483/LDP	Oakleigh Millway Lane Appleton OX13 5LB	Erection of front, side and rear single storey extensions.	AWEPC has no comments on this planning application.
P23/V0668/DIS	Oak Barn Eaton	Discharge of conditions 6(external lighting), 7(materials (details)) and 8 (a scheme for the storage and removal of manure, stable waste and soiled bedding) on application reference number P21/V3144/FUL (Extension to existing stable building to form new vehicle storage barn within curtilage of Grade 2 Listed oak barn)	AWEPC has no comments on this planning application.
P23/V0690/HH	91 Netherton Road Appleton	Demolition of existing rear extension and erection of new single and two storey extension, with new roof terrace balustrade. Installation of solar panels	AWEPC has no comments on this planning application.

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		on roof. Remodelling of existing car-port	
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It was noted that both the Clerk and J. Avery have written to the planning department of the Vale of White Horse District Council and are waiting for a response once there is a resolution.

23/9: King's Coronation: The Vice Chairman gave an update on the programme of events. The Clerk noted a printed programme will be delivered mid-April.

The Council asked the Clerk to follow up on a photographer for the Coronation.

23/10: Leisure and Recreation Working Group: The Clerk reported that the booking and invoicing process for the sportsfield needs revisiting due to recent calls from those hiring the sportsfield as well as difficulty in clarity of monies due.

The Council asked the Clerk to contact the current person in charge of booking to discuss further.

23/11: Litter Pick: The Council would like to thank all of those who have helped with the recent litter pick. JA will provide photos to the Clerk for the website.

JA reported that Longworth has done a litter pick as well.

23/12: Publications and correspondence: The Council acknowledged the correspondence since the last meeting.

23/13: Website and Advertiser: The Council would like to have the following in the May Advertiser

- Annual Parish Meeting
- Update on Parish Council elections, if available
- It was noted there may be other items to put in as the deadline is not until the 19th April.

23/14: Matters for report:

- The Chairman thanked AS for his service as parish councillor. The Chairman thanked J. Avery for his service as District Councillor.
- AS reported that potholes have been an issue. He reported that the waste team's deep cleanse only covered a small area of the village. He would be willing to work on some clearance to restore the pavements to their proper width, but would like to know if the waste team could remove any debris. The Clerk is still waiting on an answer on this.

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- The Vice Chairman reported that The Plough Inn does not have a new tenant as of yet.
- SS reported there has been a lot of muck from tractors recently.
- JA reported there was an issue of flooding outside of the Thatched Tavern recently. It was noted that the drains are still clogged which it is believed is the cause of the issue.
- The Chairman reported the stile is broken by the Tubney Farm footpath. The Clerk will contact the footpaths office with regards to this.

23/15: Date of the next meeting: The date and location of the Annual Parish Council Meeting were confirmed as the 15th May 2023 at 7:15pm in the Village Hall.

The meeting closed at 8:10pm.