

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC) Meeting
held in the Village Hall
Monday, 12th June 2023, 7:15pm**

Allison Leigh – Parish Clerk

Minutes

Councillors present: Stephen Day (Chairman), Liz Gilkes (Vice Chair), Councillors Mary Carey (MC), Teresa Bennett (TB), Valentina Brito-Marquez, and Sue Sternberg (SS)

In attendance: Allison Leigh (the Clerk),

23/49: Apologies for Absence: Councillor John Adams (JA), District Councillor Mark Coleman

23/50: Declarations of interest: The following Councillors declared interests:

Vice Chairman – Agenda item 23/55

MC – Agenda item 23/56 (Comet bus donation)

TB – Agenda item 23/55, Agenda item 23/56 (Comet bus donation) and Agenda item 23/57

23/51: Public questions and statements: Members of the public were in attendance. Two members of the public were in attendance to speak in support of planning application P23/V0998/FUL.

23/55: Covers for the cricket pitch: The Chairman agreed to have this agenda item moved to this point in the meeting.

A member of the Cricket Club was in attendance to ask the Council to consider the purchase of covers for the cricket pitch at the sportsfield. The Council resolved to have the Clerk research and apply for grants and review at the July meeting.

The Cricket Club will obtain 2 or 3 quotes.

23/52: County and District reports: The County and District Councillors were not in attendance, but send the reports noted below.

Oxfordshire County Council

See Attachment 1

Vale of White Horse District Council

See Attachment 2

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The Council noted that the District Council has asked for some further detail with regards to the Planning Enforcement issue with regards to PE/V0154/22. The Council will research and send details to Mark Coleman.

23/53: Minutes of the last meeting: The minutes of the Annual Parish Council Meeting of 15th May 2023 were approved and signed as a true record.

23/54: Clerk's report: The Council acknowledged the Clerk's Report.

The Vice Chairman noted she will contact Savills regarding the broken stile at the Tubney Farm footpath.

23/56: Finance

- **Finance Report**

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Lloyds card	Google, payment for license at Coronation event, mailchimp, HP, monthly fee	Direct Debit	83.16	2/5/23
Staff Costs	Staff Costs	Online	616.67	30/6/23
Staff	Clerk expenses	Online	26.00	12/6/23
Dark White Digital	WordPress Updates	Online	30.00	12/6/23
Constantin Express	Cleaning of the Pavilion	Online	72.00	12/6/23
Ady Podbery	Mowing and strimming at the sportsfield	Online	310.80	12/6/23
HMRC	PAYE	Online	32.00	12/6/23
BGG	Jubilee Park grass cutting + £10 left off from the previous invoice	Online	88.00	12/6/23
Clean Slate	Donation	Online	60.00	12/6/23
Appleton Community Shop	Paper, refreshments for the Annual Parish Meeting, refreshments for the last Pop Up Café	Online	57.08	12/6/23

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Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Tomos Evans	Jubilee Park fundraising	596.73	22/5/23
Mary Carey	Bar income from the Coronation Big Lunch	402.77	25/5/23
Friends of Appleton School	Hire of sportsfield	20.00	25/5/23

Bank Reconciliation

Opening balance as of 1/4/2023	49,920.26
Receipts	16,979.50
Payments	9,619.22
Cash book balance	57,280.54
Bank balance as of 31/5/2023	
Unpresented cheques	0.00
unpresented receipts	0.00
Reconciled balance as of 31/5/2023	57,280.54

NOTE: There is an outstanding invoice for the sportsfield.

- **Donation:** The Council resolved to donate £600 to the Three Villages Comet Bus Group.
- **Quotes for the Sportsfield Booking system:** The Council resolved to proceed with Hallmaster for Sportsfield bookings.
- **Quotes for the Eaton defibrillator:** The Council resolved to proceed with WelMedical for the Eaton defibrillator
- **Mobile smartphone for the Clerk:** The Council resolved to purchase an iPhone 11 for the Clerk.

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23/57: Footpaths: The Clerk will create a job description and do a risk assessment for the footpaths wardens for the insurer's review. It was noted that Appleton Common and Green Lane have sections that need cutting back. The Clerk will try to contact OCC again.

23/58: Speed signs: The Council resolved to have a speed working group consisting of Councillor John Adams and a volunteer member of the public to work with the speed signs.

23/59: Planning applications:

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>AWEPC Comments</u>
P23/V0998/FUL	Clare Cottage Park Lane Appleton Abingdon OX13 5JT	Demolish stables and storage buildings. Erect two self build dwellings.	AWEPC has no comments on this planning application.
P23/V1209/HH	67 Netherton Road Appleton	Single storey rear extension and roof light to rear slope of existing roof	AWEPC has no comments on this planning application.

23/60: Policies: The Council adopted the following policies:

- **Health and Safety Policy**
- **Councillor Expenses Policy**

23/61: Noticeboards: It was noted that the noticeboards outside of the Appleton Community Shop and in Eaton are in need of repair. The Clerk will follow up on the Appleton noticeboard and ask Eaton residents their thoughts on the Eaton noticeboard.

23/62: Publications and correspondence: The Council acknowledged the correspondence since the last meeting. It was noted there is some fencing that has come down at Jubilee Park which is dangerous. The Clerk will follow up with the Friends of Jubilee Park.

23/63: Website and Advertiser: The Council would like the following in the Advertiser:

- Note from King Charles on the cover of the Advertiser in colour (on the website and noticeboard as well)
- Defibrillator in Eaton
- Details on the Discretionary Council Tax Exceptional Hardship Fund from the Vale (on the website as well)
- Information on Botley Road closure (on the website as well)

23/64: Matters for report:

The Council is happy for the Chair of Besselsleigh Parish Meeting to informally speak to Besselsleigh residents about the potential merger of Besselsleigh Parish Meeting with AWEPC and report back to AWEPC.

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23/65: Date of the next meeting: The date and location of the Parish Council Meeting were confirmed as the 10th July 2023 at 7:15pm in the Village Hall.

The meeting closed at 20:48.

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Attachment 1

County Councillor Juliette Ash REPORT- All parishes- JUNE 2023 (unedited)

NEW CHAIR OF OCC: COUNCILLOR FELIX BLOOMFIELD

Cllr Felix Bloomfield (Conservative) who represents the Benson and Cholsey division at OCC has been elected as the new Chair of OCC. As the ceremonial head of the council, the chair must be a serving county councillor but must remain politically impartial. A new chair is elected each May at the annual general meeting of the county council. Born in Oxford, and educated locally before attending university in London, Cllr Bloomfield has lived and worked in Oxfordshire most of his life. He was an SODC councillor for 20 years. He was also a professional photojournalist for many years, specialising in motorsport and the music industry.

NEW CABINET MEMBER

Councillor Liz Leffman, Leader of OCC has appointed philosophy student Michael O'Connor as the new Cabinet Member for Public Health and Equalities. His details can be found here:

<https://mycouncil.oxfordshire.gov.uk/mgUserInfo.aspx?UID=12002>

RATIONALISATION OF PROPERTY PORTFOLIO

There is a surfeit of council-owned properties across the county, with some buildings moth-balled and others having very low occupancy rates since 'Working From Home' became widespread. OCC set up a cross-party advisory group recognising that cross-party consensus is required on this matter which could take several terms of office to resolve. The first (provisional) recommendation is that the council moves its Oxford headquarters from County Hall to a reimagined Speedwell House campus in two to three years' time. It is envisaged that the Speedwell Street offices would be an exemplar for carbon-neutral green offices. The sale or lease of New County Hall would potentially generate significant income, some of which would be invested in the refurbishment of Speedwell House, which is already owned by OCC.

It's time for our annual residents' survey

[Oxfordshire County Council residents' satisfaction survey 2023 | Let's Talk Oxfordshire](#)

Our residents' satisfaction survey needs you!

It's that time of the year again where we need your help to tell us how we are doing as a county council. We would like to hear from you through our residents' survey so we can check in on how satisfied you are with the services we are delivering. And crucially, find out what services are most important to you and hear about any local issues that are affecting you and your communities.

Households have been selected at random to take part and we have asked Marketing Means, an independent research agency, to carry out our annual survey. It should take no more than 20 minutes to complete, and the results will help shape future priorities and our budget. Any member of your household aged 18 or over can fill it in.

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If your household is invited to take part, we very much hope you will have your say. All your answers will be treated in the strictest confidence. Any data will be held securely and no information which may identify you as an individual will be used in any published report or passed on to any third party.

Alternative formats and any questions

If you would like the survey in another language or format or require any assistance in completing the survey, please contact **Marketing Means** on freephone number **0800 849 4019**.

If you have any questions or concerns about the survey, please contact our customer services team on 01865 792422 who will find the right person to get back to you.

Thank you so much for taking part.

DEADLINE 26 JUNE 2023

OCC CELEBRATES BECOMING A CARBON LITERATE ORGANISATION

OCC has received a bronze Carbon Literacy Organisation Award. A Carbon Literate organisation is an organisation that has been accredited by The Carbon Literacy Project as being 'culturally Carbon Literate'; maintaining a substantial proportion of its workforce as Carbon Literate and demonstrating its Carbon Literacy through its organisational behaviour. Councillor Liz Leffman, Leader of OCC, said: *"We are proud to receive this award, which highlights the importance we place on climate action."*

OXFORD LTNS AND POLLUTION: 'SUFFERING' RESIDENTS FEEL 'TRAPPED'

According to a recent Oxford Mail report, householders living near Low Traffic Neighbourhoods (LTNs) fear for their health as they bemoan "suffering" from breathing problems from idling cars. Householders have told the paper the traffic reduction measures have contributed towards "breaking the communal spirit", as "some are suffering from increased pollution whilst others are not". Oxford City Councillor Linda Smith (Labour) is quoted as saying householders' concerns about traffic being funnelled down a few roads due to the LTNs "comes as no surprise", as she previously warned OCC about her constituents "tasting fumes".

Uncover Oxfordshire's past with new Heritage Search tool

Anyone with an interest in Oxfordshire's history can now uncover more of the county's rich past with our new Heritage Search tool. This free resource contains a comprehensive catalogue of historical resources, including a wide range of archive documents, books, photographs, maps and much more, relating to the history of Oxfordshire – from ancient artefacts to modern-day landmarks.

[Uncover Oxfordshire's past with new Heritage Search tool](#)

SPARE SEATS SCHEME UPDATE

After Conservative Cllrs, on behalf of many parents, raised serious objections to the proposed dropping of the cost efficient, eco-friendly, parent-supporting spare seats scheme, the administration has focused on finding a practical solution that may work for parents. Please read an update here:

[Progress continues on school spare seats in Oxfordshire](#)

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OXFORD UNITED STADIUM & COMMUNITY RECREATION FACILITIES

Some progress is being made on the development of significant recreation facilities for our community in the form of a high quality Oxford United stadium in Kidlington. Further consultations will continue, so residents that would like to share their thoughts on the matter are welcome to do so in the coming months.

[Plans agreed for further engagement on Oxford United stadium proposal \(oxfordshire.gov.uk\)](http://oxfordshire.gov.uk)

Unauthorised encampments update: South and Vale.

Nothing to report.

For consultations see:

[Let's Talk Oxfordshire](#)

Useful County Council links:

Customer services: 0345310111

To fix potholes: www.fixmystreet.co.uk

For highway issues: www.oxfordshire.gov.uk/contactus/contact-highways-team

For emergency highway issues: 01223 849731

For planning regs being ignored: tellplanning@oxfordshire.gov.uk

For flooding support: www.oxfordshiretoolkit.com/emergency/report-flood

Cllr Juliette Ash

05/06/23

Please refer to PC for additional verbal reporting on your top 3 priorities by Parish

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Attachment 2

Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council – 12 June 2023 (unedited)

Cost of Living Crisis

The Discretionary Council Tax Exceptional Hardship Fund is now live and will remain open throughout the 2023/24 financial year. This is a joint funded scheme with OCC and has been set up to help council taxpayers who are facing 'exceptional hardship' to help reduce their council tax liability. More details are available here <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/council-tax/discretionary-council-tax-exceptional-hardship-fund-ctehf-2023-2024/>.

Climate action Fund

The Climate Action Fund 2023/2024 is now open for bids. The closing date for applications is midday 14 July. The fund will provide grants from £250 to £5,000 for projects to help tackle climate change, with a total of £100,000 available. There is quite a broad interpretation on what tackling climate change might mean, and it might be worth looking at the successful projects from previous years on the Vale's web page. More details are available here <https://www.whitehorsedc.gov.uk/vale-of-white-horse-district-council/community-support/grants/climate-action-fund/>.

Botley Medical Centre Update

Buckinghamshire, Oxfordshire & West Berkshire Integrated Care Board (ICB) held a mtg this week to carry out due diligence on plans submitted by a number of Oxfordshire GP practices to take over primary care services at Botley Medical Centre and Kennington Health Centre from September 2023.

The panel, which included the Patient Participation Group and independent patient watchdog Healthwatch Oxfordshire, considered proposals from two practices to provide GP care to most patients in Botley and Kennington. A small number of patients in the outlying parts of the Botley/Kennington catchment area will be able to register with other practices.

Both interested practices have committed to providing services from the existing premises and all practice support staff currently working in Kennington and Botley will be offered the opportunity to transfer to the new providers if they want to.

The ICB expects to be able to share the outcomes and give full details to all patients and key stakeholders by the end of June.

Local Council Electoral Review

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Since the last review of the Vale District Council, about 12 years ago, there have been several changes in demographics resulting in some wards having a greater number of residents than average and others with fewer. The aim is plus or minus 10% of the average. Therefore, the Local Government Boundary Commission (LGBC) will conduct a local council electoral review between now and autumn next year. The review will be conducted in 4 phases:

Phase 1 – The council will consider and advise the Commission how many councillors it needs to conduct its business. The Commission will then decide what number is required by 12 December.

Phase 2 – The Commission will consult with Vale residents to determine the Warding patterns as follows: 1st consultation 19 December to 11 March 24; publication of proposal 4 June; consultation on draft proposals 4 June to 12 August; and publication of final proposal 29 October.

Phase 3 – Parliamentary approval of recommendation early 2025.

Phase 4 – Implementation of new electoral arrangements May 2027.

Planning Enforcement PE/V0154/22

Planning Enforcement PE/V0154/22 was referred to the enforcement team and has the enforcement reference is VE23/48. The investigation is ongoing but is proving to be complex and involves several council departments. It would be useful if the Parish Council could let me know if it has any knowledge of what the building was used for when it was first built (I recall reference to a tractor shed) and any dates/details to support the info. I can then forward that information to the enforcement team.

Potential Merger of Besselsleigh Parish Meeting with AWEPC

Decisions concerning changes to parish structures are considered via a Community Governance Review, which is conducted by the Vale, and requires a full consultation with residents. This proposal is likely to be complicated by the local council electoral review, detailed above. I asked the LGBC for their advice, and they suggested we feed the proposal of the merger into the consultation process but hold off its implementation until after the electoral review had been finalised. Although I have not yet consulted with the pertinent Vale officers to confirm they agree with this advice, they were present in the meeting when I discussed it with the LGBC.

Yours,
Mark

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Cllr Mark Coleman

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