

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

### Appleton with Eaton Parish Council (AWE PC) Meeting

held in the Village Hall

Monday, 10<sup>th</sup> July 2023, 7:15pm

Allison Leigh – Parish Clerk

#### Minutes

**Councillors present:** Liz Gilkes (Vice Chair, Chairman of the meeting), Councillors John Adams (JA), Teresa Bennett (TB), Valentina Brito-Marquez, Mary Carey (MC) and Sue Sternberg (SS)

**In attendance:** Allison Leigh (the Clerk), Mark Coleman (District Councillor), Members of Appleton Cricket Club

**23/66: Apologies for Absence:** Stephen Day (SD)

**23/67: Declarations of interest:** The Chairman and TB declared an interest in the donation to the cricket club portion of agenda item 23/72.

**23/68: Public questions and statements:** Members of the public were in attendance to discuss the cricket club covers. They reported that they have raised some funds for new cricket club covers, but are looking at grants and further funding.

The Council resolved to move the donation piece of agenda item 23/72 to this point in the meeting.

- **Donations:** The Clerk reported she had found a grant from Sport England to which the cricket club may apply. The Council resolved to donate £1500 to the cricket club for the covers, if needed. The Council resolved to delegate the raising of the payment of this donation to the Clerk, if needed, prior to the next meeting. The cricket club will apply for this grant.

**23/69: Reports from District and County Councillors:**

#### Vale of White Horse District Councillor (VoWHDC)

The District Councillor sent a report. See Attachment 1. The District Councillor will follow up with the Enforcement Team again about the issue of the Tacoma planning application.

The Council also discussed the state of 22 Badswell Lane. The Council asked the Clerk to write again to the VoWHDC about this and cc the District Councillor.

#### Oxfordshire County Council (OCC)

The County Councillor was not in attendance and there was no report.

**23/70: Minutes of the last meeting:** The minutes of the Parish Council Meeting of 12<sup>th</sup> June 2023 were approved and signed as a true record.

**23/71: Clerk's report:** The Council reviewed the Clerk's Report.

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- It was noted that the Clerk will be setting up a meeting between OCC, the footpaths wardens and landowners where land crosses a footpath to discuss roles and responsibilities..
- The gov.uk domain name and email address have been set up. The Council will switch to using the gov.uk email addresses on the 1<sup>st</sup> August.
- The Clerk noted there have been some issues raised at Jubilee Park. There will be an L&R meeting the 24<sup>th</sup> July and the Clerk will ask a member of the Friends of Jubilee Park to attend. The Clerk would like a list of the members of the working group.

### 23/72: Finance

- Finance Report

#### *Payments authorised*

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
EDF	Electricity at the sportsfield	Direct Debit	66.20	1/6/23
Lloyds card	Filing materials, Mailchimp, ink, Google, defibrillator pads	Direct Debit	171.56	2/6/23
Unity Trust Bank	Service Charge	Direct Debit	18.00	30/6/23
Staff Costs	Staff Costs	Online	698.03	31/7/23
Staff Costs	Staff Costs	Online	616.67	31/8/23
Staff	Clerk expenses	Online	35.90	10/7/23
Staff	Clerk expenses	Online	26.00	1/8/23
Dark White Digital	WordPress Updates	Online	30.00	10/7/23
Dark White Digital	.gov.uk registration and domain migration and redirects	Online	270.80	10/7/23
Tetbury Accounting Ltd	Payroll accountant	Online	264.00	10/7/23
BGG	Jubilee Park grass cutting - June	Online	78.00	10/7/23
Ady Podbery	Grass cutting at the sportsfield June (3x), Strimming (1x)	Online	421.20	10/7/23
Foremost Print	Printing of the Coronation programme	Online	135.00	10/7/23
Appleton Village Hall	Pop Up Café: March 2023	Online	40.00	10/7/23
Appleton Village Hall	Pop Up Café: April 2023	Online	40.00	10/7/23

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### **Receipts since the last meeting**

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Appleton Community Shop	Ticket sales from the Coronation event	1274.28	12/6/23
SSEN	Wayleaves	13.92	16/6/23

### **Bank Reconciliation**

Opening balance as of 1/4/2023	49920.26
Receipts	18267.70
Payments	11757.53
<b>Cash book balance</b>	<b>56,430.43</b>
Bank balance as of 30/6/2023	56430.43
Unpresented cheques	0.00
unpresented receipts	0.00
<b>Reconciled balance as of 31/5/2023</b>	<b>56430.43</b>

- **Budget against spend through 30<sup>th</sup> June 2023:** The Council reviewed the budget against spend and had no comments.
- **Lloyds card:** The Council resolved to increase the single transaction payment to £300.
- **Donations:** This agenda item was moved to earlier in the meeting.
- **Eaton defibrillator:** The Clerk has submitted an application to the County Councillor's Priority Fund for the defibrillator and cabinet to go in Eaton.

### **23/73: Planning applications:**

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>AWEPC Comments</u>
P22/V1573/HH	25 Parklands Besselsleigh	Officer requested consultation to Countryside Officer	There is no call for comment.
P23/V1445/AG	Cheers Farm Netherton Road Appleton	Private road for agricultural/forestry use	AWEPC has no comments on this planning application.

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### Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale of White Horse District Council Decision</u>
P23/V0879/HH	Rosehill Netherton Road Appleton	Creation of a new window opening and enlargement of two windows on the front elevation, relocation of the front door, new cladding and render to the front elevation.	Permission granted
P23/V0690/HH	91 Netherton Road Appleton	Demolition of existing rear extension and erection of new single and two storey extension, with new roof terrace balustrade. Installation of solar panels on roof. Remodelling of existing car-port	Permission granted

- **Botley West Solar Farm:** The Council resolved to object to Botley West Solar Farm and delegated the response to the Clerk.
- **23/74: Traffic:**
  - **20s plenty:** The Council resolved to do a village-wide survey with regards to the 20mph initiative by OCC. This will be delivered via the Advertiser in the Autumn timeframe.
  - **Road markings:** The Council resolved for the Clerk to follow up with OCC with regards to road markings and cc the District Councillor.

### 23/75: Publications and correspondence:

- **SSEN** – The Council considered an email from SSEN asking for a list of questions in advance of agreeing a meeting date. The Council asked the Clerk to work with a resident as a working group to prepare a list of questions for the Council to review.
- **Tennis Club** – The Council considered an email from a resident with regards to recent hedge cutting at the Tennis Club. The Council noted that they had raised the issue with the Tennis Club. The Tennis Club had apologised for the level of cutting that had erroneously been done and recognises what hedge cutting should be done/not done and at what times of year.
- **School parking** – The Council discussed a correspondence received with concerns about parking during school times. The Council resolved to do the following:
  - Contact the Village Hall Committee to confirm they are still happy for parents/carers to park there during school drop off/pick up times.
  - Contact the school asking them to:
    - Remind parents/carers about where/how not to park
    - Speak to the students about educating parents/carers on where/how not to park
  - Contact the PCSO and ask them to attend at the beginning of term in September and speak to any parent parking dangerously

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- **Thank yous:**

- The Council resolved to thank those who organised the recent Fairy Trail in Besselsleigh Wood.
- The Clerk reported that the Gardening Club has donated £172.50 to the Parish Council for plants and landscaping at Jubilee Park. The Council resolved to thank the Gardening Club for this donation.

**23/76: Website and Advertiser:** The Council would like the following items in the Advertiser:

- Thanks to those who organised the recent Fairy Trail in Besselsleigh Wood.
- A 20mph survey will be delivered with the Advertiser in the Autumn.
- A note about the cricket club looking for donations for their new cricket covers.
- A note to say that the District Councillor will be in attendance at the Village Show in September and welcomes speaking to any residents who would like to raise any issues.

**23/77: Matters for report:** The Chairman noted she had been made aware of the OCC Draft Consultation on Strategic Active Travel Network.

**23/78: Date of the next meeting:** The date and location of the Parish Council Meeting were confirmed as the 11<sup>th</sup> September 2023 at 7:15pm in the Village Hall.

Meeting closed at 21:08

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### **Attachment 1 (unedited)**

#### **Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council – 10 July 2023**

##### **Designation**

On 12 April 2023, the Secretary of State for Levelling Up, Housing and Communities (DLUHC), Michael Gove, wrote to 10 local planning authorities, including Vale, who were at risk of designation. This would result in the DLUHC taking planning application decisions rather than the local authority. The letter was triggered by a dip in performance in how quickly planning applications were decided upon in 2021.

South and Vale commissioned a Planning Advisory Service (PAS) Review and a Peer Review. This helped identify the root causes and the councils developed an improvement action plan. Vale implemented a series of actions from the PAS review, which had immediate benefits from mid-2022.

Here are the latest performance figures:

	<b>Performance</b>	<b>Cumulative (2yr)</b>	<b>Target</b>
Major decisions decided in target	100%	65%	60%
Non-major decisions decided in target	100%	72%	70%
Major decisions quality	98%		90%
Non-major decisions quality	98%		90%

Vale has written to the government to explain our position and why it would not be reasonable for us to be designated as underperforming.

##### **Air Quality Action Plan Survey**

Vale of White Horse and South Oxfordshire district councils have put together a new plan of action for the next four years to improve air quality in the districts and are asking residents to have their say on the proposals.

The current plans have been in place for about eight years and recently have been updated to ensure that the current pollutant levels are considered and that the right plans are in place to deal with the current obstacles. This has led to a new Joint Air Quality Action Plan for both districts. This survey, which is open until 27 July, is your opportunity to have a say on what you think of the plan.

There has been an improvement in air quality across both districts, with a consistent reduction in Nitrogen Dioxide, one of the main pollutants; this is attributed to a number of factors, including the

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work of previous air quality action plans, a change in behaviour with more people working from home and the use of cleaner vehicles such as electric vehicles.

Proposals in the new plan include promoting:

- walking and cycling
- the use of low emission vehicles
- increased use of public transport

The priorities for 2023-27 include reducing traffic emissions within the remaining three Air Quality Management Areas (AQMAs) – Botley and Marcham in Vale and Henley in South Oxfordshire.

In Botley the action plan proposes a feasibility study to improve the air quality on the A34. This study could consider options like traffic and behaviour surveys to understand why people drive or walk through the area, what type of vehicles they use and whether alternative routes can be promoted. The plan will also consider introducing road user charges for freight or heavy vehicles that travel through the AQMA.

In Marcham the action plan proposes reviewing all options to reduce vehicle emissions within the AQMA, including redirecting traffic and traffic calming measures.

The survey is available here: <https://survey.southandvale.gov.uk/s/AirQualityActionPlan/>

### **Main Meetings since last meeting of the PC**

21 June - Members Induction-PATROL (Parking and Traffic Regulations outside of London)

23 June – Vale Cabinet - Vale Partnership grant policy; Integrated care strategy; and Future Oxfordshire Partnership - terms of reference and memorandum of understanding

23 June – Armed Forces Day flag raising

27 June – Foul and surface water drainage: Q&A session

28 June – Joint Local Plan Presentation

3 July – Biffa Management Board

3 July – Vale Cabinet - Update on the council's Information Technology infrastructure; Delivery and management arrangements for council-provided Local Authority Housing Fund and Service Family Accommodation housing

7 July – Oxfordshire Resources and Waste Partnership Board

Cllr Mark Coleman

Lib Dem Member for Thames Ward – VWHDC

Member for Environmental Services and Waste

Armed Forces and Veterans Champion

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