

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC) Meeting**

**held in the Village Hall**

**Monday, 11<sup>th</sup> September 2023, 7:15pm**

Allison Leigh – Parish Clerk

**Minutes**

**Councillors present:** Chairman Stephen Day (Chairman), Councillors John Adams (JA), Teresa Bennett (TB), Valentina Brito-Marquez and Sue Sternberg (SS)

**In attendance:** Allison Leigh (the Clerk), Mark Coleman (District Councillor) who arrived at minute reference 23/92.

**23/79: Apologies for Absence:** Vice Chair Liz Gilkes and Councillor Mary Carey

**23/80: Declarations of interest:** None

**23/81: Public questions and statements:** No members of the public were in attendance.

**23/82: Reports from District and County Councillors**

There was no report from the Oxfordshire County Councillor.

The Vale of White Horse District Councillor sent a report. See Attachment 1.

**23/83: Minutes of the last meeting:** The minutes of the Parish Council Meeting of 10<sup>th</sup> July 2023 were signed and approved as a true record.

**23/84: Clerk's report:** The Council acknowledged the Clerk's report and noted the following:

- The Council would like the Clerk to escalate the issue of lack of response to the application to the Councillor's Priority Fund for the Eaton defibrillator. The administrator for the Fund has indicated they have not had any response from the County Councillor.
- The Council would like the Clerk to put a link to the Stop Botley West campaign on the website, making residents aware of the Council's objection to the solar farm.

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**23/85: Finance**

**Finance Report:**

***Payments authorised***

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Lloyds card	Stamps, Google, Mailchimp, HP, monthly fee	Direct Debit	64.05	17/7/23
ICO	Membership	Direct Debit	35.00	20/7/23
Lloyds card	Google, Mailchimp, HP, monthly fee	Direct Debit	61.73	16/8/23
Staff Costs	Staff Costs	Online	616.87	30/9/23
Staff	Clerk expenses	Online	30.27	11/9/23
Dark White Digital	WordPress Updates (August)	Online	30.00	11/9/23
Dark White Digital	Email configuration and Zoom support 19/07/2023	Online	35.00	11/9/23
Dark White Digital	WordPress Updates (September)	Online	30.00	11/9/23
Appleton Community Shop	Paper	Online	9.10	11/9/23
Ady Podbery	Mowing and strimming sportsfield and Pavilion – July	Online	382.80	11/9/23
SLCC	Conference fees	Online	180.80	11/9/23
Moore	External Auditor fee	Online	252.00	11/9/23
Ady Podbery	Mowing and strimming sportsfield and Pavilion – August	Online	382.80	11/9/23

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

BGG	Mowing at Jubilee Park – August	Online	78.00	11/9/23
HMRC	PAYE – Q2	Online	52.20	11/9/23

### *Receipts since the last meeting*

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Gardening Society	Donation to Jubilee Park	172.50	19/7/23

### *Bank Reconciliation*

Opening balance as of 1/4/2023	49920.26
Receipts	18440.20
Payments	14358.91
<b>Cash book balance</b>	<b>54001.55</b>
Bank balance as of 31/8/23	54001.55
Unpresented cheques	0.00
unpresented receipts	0.00
<b>Reconciled balance as of 31/8/23</b>	<b>54001.55</b>

- **External Audit Report:** The Council reviewed and accepted the External Auditor's Report.
- **Play inspection quotes:** The Council considered the quotes for the inspection of Jubilee Park. The Council resolved to delegate the decision to the Clerk and the Chairman following the Leisure and Recreation Working group meeting. The Council resolved to a spend of up to £275.
- **Donation**
  - **Appleton School:** The Council asked the Clerk to enquire what the school is looking for a cost for a defibrillator cabinet. The Council would like this on the October agenda.

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

### 23/86: Updates:

- **Public Rights of Way:** The Clerk reported that the meeting with OCC, landowners and footpaths wardens was successful. The Clerk and wardens are working with the Ramblers to register for the Parish Path Warden scheme.
- **Gigaclear:** A meeting was held with Gigaclear and some residents with regards to service issues.
- **Appleton Community Shop (ACS): Kings Award for Voluntary Service:** The Chairman met with ACS with regards to the submission of ACS for a Kings Award for Voluntary Service. The Council resolved for this submission to be on behalf of the Parish Council.

**23/87: Good Neighbour Scheme:** The Council considered a Good Neighbour Scheme and would like to put a notice in the Advertiser asking the residents if they are interested in participating in a good neighbour scheme. The Clerk will speak to those involved in the scheme set up during Covid as well as Volunteer Link Up.

**23/88: Speed survey:** The Council reviewed a draft speed survey regarding a proposed 20mph speed limit in the parish. The Clerk will circulate a revision with a view to circulating upon completion or putting in the November Advertiser.

### 23/89: Planning applications:

<u>Application number</u>	<u>Address</u>	<u>Details</u>	
P23/V1668/FUL	56 Netherton Road Appleton OX13 5JZ	Proposed replacement dwellinghouse and associated works and operations	Appleton with Eaton Parish Council has no comments on this planning application.
P23/V1684/FUL	Millway 131 Netherton Road Appleton OX13 5QW	Removal of existing outbuildings and construction of detached dwelling with access, parking and garden	Appleton with Eaton Parish Council has no comments on this planning application.
P23/V1762/HH	87 Eaton Road Appleton OX13 5JJ	Single storey rear extension	Appleton with Eaton Parish Council has no comments on this planning application.
P23/V1796/DIS	Thatched Tavern Eaton Road Appleton	Discharge of conditions 3 (Submission of Joinery Details), 4 (Access) and 6 (Materials) on planning application P22/V0719/HH The proposal includes the demolition of the former tap	There is no call for comment.

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxford shire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

		room on the gable end of the west, rear kitchen extension and part of the detached garage including a two storeys side extension and the introduction of a new entrance and single storey rear kitchen extension.	
P23/V1952/HH	Otters Pool Millway Lane Appleton Abingdon OX13 5LD	Demolition of existing single storey garage. Erection of two storey three bay garage with home office above.	Appleton with Eaton Parish Council has no comments on this planning application.

### Planning Withdrawals

<u>Application number</u>	<u>Address</u>	<u>Details</u>
P22/V1573/HH	25 Parklands Besselsleigh OX13 5PN	Single storey side and rear extension to an existing dwelling, erection of timber fencing and extension of the existing driveway in permeable gravel (As amended by plans and information received 05/12/22)

### Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale o White Horse District Council Decision</u>
P23/V1445/AG	Cheers Farm Netherton Road Appleton OX13 5LA	New road	A formal application for planning permission is not required.
P23/V1209/HH	67 Netherton Road Appleton OX13	Single storey rear extension and roof light to rear slope of existing roof (Corrected Elevation Plan now showing additional rooflight received 12 July 2023).	Planning permission granted

**23/90: Survey for bridge across the river at Bablock Hythe:** The Council resolved to put a notice in the Advertising informing residents they have been asked to consider a survey regarding a footbridge across the river at Bablock Hythe and would like to gather any views.

**23/91: Training and Development Policy:** The Council resolved to adopt the Training and Development Policy.

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxford shire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**23/92: Future of the Pop-Up Café:** The Council resolved not to proceed with the Pop-Up Café at this time and to re-visit if a need arises.

**23/93: Publications and correspondence:** The Council reviewed the correspondence received since the last meeting.

- The Council resolved to register an interest in an electric vehicle charging area.

### **23/94: Website and Advertiser:**

The Council would like the following in the October Advertiser:

- Notice asking residents if they would be interested in joining a Good Neighbour Scheme.
- Notice asking residents for any thoughts on a footbridge across the river at Bablock Hythe.

**23/95: Matters for report:** The Clerk reported she had attended a meeting recently where Cherwell Collective noted they will be holding a national repair café in October. The Council won't be able to be ready for this in October, but would like to explore this further in future.

The Council would like to discuss potential plans for the 80<sup>th</sup> anniversary of D Day at the October meeting.

**23/96: Date of the next meeting:** The date and location of the next Parish Council Meeting were confirmed as the 9<sup>th</sup> of October 2023 at 7:15pm in the Village Hall.

The meeting closed at 8:35pm.

## APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

### **Attachment 1 from District Councillor Mark Coleman (unedited)**

#### **Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council – 11 September 2023**

##### **13 Badswell Lane - P22/V1921/HH.**

I received an email from a resident who was concerned by the narrowing of the footpath and possibly the road adjacent to 13 Badswell Lane. I visited the site and took some photographs which I sent to the planning enforcement team. Their review suggests that this is not an enforcement issue and the resident has been advised to raise the issue with Highways at Oxfordshire County Council. I copied OCC Cllr Juliette Ash into my reply.

##### **Enforcement Case reference VE23/48**

I contacted the Cabinet Member for Planning about this enforcement case VE23/48, which has been ongoing for some time. He contacted the enforcement team who said the case was a complex one and they were trying to put together a timeline of events. The owner is claiming that they built the outbuilding and used it as a workshop and garage. I asked the Parish Clerk for any additional information that might clarify the use of the outbuilding. I have not received any further update.

##### **Full Council Motions**

Council resolved to:

1. Join the Zero Suicide Alliance network.
2. Promote existing safeguarding and suicide prevention training and resources to all council workers and signpost to the council's wellbeing pages and Mental Health First Aiders,
3. Include appropriate signposting to suicide prevention and/or mental health support in cost-of-living material, on the online community hub, and in arrears letters.
4. For the Council Leader to write to local MPs informing them of the situation and asking them to lobby for the implementation of a national suicide prevention strategy.

Council resolved to:

1. Consider options, as part of the current Local Plan review, to ensure that adequate sewerage capacity is in place to avoid the discharge of raw sewage into rivers and watercourses before new homes are occupied and that this should be made a condition of planning consent.
2. Ask the Scrutiny Committee to consider this issue and seek to identify ways to hold Thames Water Limited to account for their infrastructure maintenance, development, progress, leak and progress against their Management Plan and planning responses.
3. Ask the Leader of the Council to continue to meet with and lobby Thames Water Limited to improve their performance.

**APPLETON WITH EATON PARISH COUNCIL**

c/o 26 Eaton Village, Eaton, Oxford shire OX13 5PR

E-mail: [parishclerk.appletonwitheaton@gmail.com](mailto:parishclerk.appletonwitheaton@gmail.com) [www.appleton-eaton.org](http://www.appleton-eaton.org)

4. Ask local MPs to support national legislation to significantly speed up investment in sewerage capacity and to hold water companies to account when they fail.
5. Ask the newly appointed Nature Recovery Champion to continue to monitor local sewage discharges and related data and report on it regularly to the Leader.