

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

**Appleton with Eaton Parish Council (AWE PC) Meeting
held in the Village Hall
Monday, 11th December 2023, 7:15pm**

Allison Leigh – Parish Clerk

Minutes

Councillors present: Stephen Day (Chair), Liz Gilkes (Vice Chair), Councillors Teresa Bennett (TB), John Adams (JA), Mary Carey (MC), Sue Sternberg (SS)

In attendance: Allison Leigh (the Clerk)

23/133: Apologies for Absence: Councillor Valentina Brito-Marquez (VBM)

23/134: Declarations of interest: None

23/135: Public questions and statements: No members of the public were in attendance.

23/136: Reports from District and County Councillors: (JA arrived at this point in the meeting.)

The District Councillor sent a report. See Attachment 1.

The County Councillor was not in attendance and did not send a report.

23/137: Minutes of the last meeting: The minutes of the Parish Council Meeting of 13th November 2023 were agreed and signed as a true record.

23/138: Clerk's report: The Council acknowledged the Clerk's report and noted the following:

- The Council would like to proceed with a fire risk assessment ASAP due to safety. The Council resolved to proceed with Oxford Fire Assessment Fire.
- The Clerk noted that there has been interest in the Pavilion Advisory Group. The Council would like to have a builder as part of the group.
- The Council noted disappointment the Parklands planning application was granted.

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23/139: Finance

- **Finance Report:**

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Lloyds card	Microsoft 365, Google, phone charge, Mailchimp, HP ink, monthly fee	Direct Debit	67.25	16/10/23
Castle Water	Water at the Sportsfield	Direct Debit	168.67	23/11/23
EDF	Electricity at the Sportsfield	Direct Debit	80.65	
Staff costs	Staff costs	Online payment	642.10	31/12/23
Allison Leigh	Clerk expenses	Online payment	33.42	11/12/23
Dark White Digital	Website hosting and Wordpress updates	Online payment	30.00	11/12/23
Dark White Digital	Speed survey	Online payment	80.61	11/12/23
Ady Podbery	Mowing of Sportsfield	Online payment	110.40	11/12/23
Appleton Parochial Church Council	Advertiser printing	Online payment	£224.00	11/12/23
Cloudy IT	Council laptop	Online payment	1083.84	11/12/23

Receipts since the last meeting

<u>From</u>	<u>Item</u>	<u>Amount</u>	<u>Date</u>
Scouts	Hire of Sportsfield (5/9/23 – 19/10/23)	140.00	10/11/23
OCC	Grant for Eaton defibrillator	1295.00	22/11/23

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Bank Reconciliation

Opening balance as of 1/4/2023	49,920.26
Receipts	36,119.70
Payments	24,212.60
Cash book balance	61,827.36
Bank balance as of 30/11/23	61,827.36
Unpresented cheques	0.00
unpresented receipts	0.00
Reconciled balance as of 30/11/23	61,827.36

- **Budget 24/25:** The Council reviewed the budget and resolved the following:
 - Budget for 2024/2025: Spend: £37,385.00 and Income: £6,064.00
 - Precept of £32,000.
- **Quotes for Eaton defibrillator:** The Council resolved to proceed with the purchase of the Eaton defibrillator from Wel Medical.

23/140: Planning applications:

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>AWEPC Comments</u>
P23/V2507/FUL	Willowbank Millway Lane Appleton OX13 5LD	Demolition of existing dwelling and replacement with a new 4-bed dwellinghouse	AWEPC has no comments on this planning application.
P23/V2663/HH	18 Town Furlong Appleton	Existing cladding to side extension front elevation to be built in brickwork, and existing roof to be replaced with new flat roof. Existing garage to rear of side extension to be removed	AWEPC has no comments on this planning application.
P23/V1952/HH	Otters Pool Millway Lane Appleton OX13 5LD	Demolition of existing single storey garage. Erection of two storey three bay garage with home office above.(as amended and amplified by	AWEPC has no comments on this planning application.

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		Plans and information received 15 November 2023).	
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Planning Decisions

<u>Application number</u>	<u>Address</u>	<u>Details</u>	<u>Vale o White Horse District Council Decision</u>
P23/V1800/HH	25 Parklands Besselsleigh	Single storey side and rear extension to an existing dwelling.(as amended by application form and site survey received 20 October 2023).	Permission granted

23/141: Joint Local Plan 2041: The Council expressed concern at the layout of the plan and difficulty in access.

The Council noted it is not in a position to respond to the current questionnaire.

23/142: Biodiversity: The Council noted its responsibility to consider biodiversity initiatives from time to time. Some projects noted where these could be noted:

- Grass cutting
- Sportsfield and Jubilee Park projects
- Tree planting, where possible

23/143: Youth Council: The Council would like to explore the idea of implementing a youth council further. The Clerk will research this.

23/144: 80th anniversary of D-Day: It was noted this will be in the January Advertiser.

23/145: Publications and correspondence: The Council noted the correspondence since the last meeting.

- SSEN is happy to meet with a working group. The Clerk will work to arrange this.

23/146: Website and Advertiser: The Council would like the following in the January Advertiser:

- 20mph survey to be discussed at the January meeting
- Welcome to The Plough Inn
- Thank you to those who helped with the pond clearance
- Walking in the dark
- D-Day
- Parish Councils demystified – rights of way

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23/147: Matters for report:

It was noted that the footpath to woods via Englands Lane is virtually impassable. The Clerk will mention this to the Parish Path Wardens

The Council would like to delegate the decision regarding an increase in the Clerk's salary to the Staffing Committee.

23/148: Date of the next meeting: The date and location of the Parish Council Meeting was agreed as the 8th January 2024 at 7:15pm in the Village Hall.

The meeting closed at 8:20pm.

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Vale District Council – Member for Thames Ward Report to the Appleton with Eaton Parish Council – 11 December 2023

Drain clearance in Badswell Lane

On behalf of one of the residents, I have been working with the Vale flood and drainage engineer to ask that Oxfordshire County Council (OCC) investigates the repeated flooding in Badswell Lane. I received confirmation from OCC that their specialist drainage contractors will investigate and clear all drainage assets on Badswell Lane on the 14th of December.

Planning application: clay compaction trial work regarding proposed reservoir

The Vale of White Horse District Council has now received the planning application for clay compaction trial work on land to the South of Hanney Road, Cow Common (within Steventon Parish). This will form part of the evidence base Thames Water are likely to submit for the construction of a proposed reservoir in the district. You might know this as the South East Strategic Reservoir Option (SESRO). Thames Water has identified a need for a 150 Mm³ reservoir, which is proving quite controversial.

The planning application for the work, which seeks temporary consent for engineering works, will be determined following the normal Vale planning process. We anticipate a target determination date of 28 Feb 2024, and the consultation period ends on 4 January. You can view the application on the Vale website:

<https://data.whitehorsedc.gov.uk/java/support/Main.jsp?MODULE=ApplicationDetails&REF=P23/V2559/FUL>

Christmas information

The council offices will be closed to the public from Christmas Day until the New Year.

The last working day will be Friday 22 December. The Customer Contact Centre and front desk reception will close at the usual closing time of 4.30pm on that day. The office will re-open as normal on Tuesday 2 January 2024. The council's emergency out of hours helpline during the break is 01235 422420.

Warm spaces

Residents needing a warm place this winter are invited to go to our leisure centres, which are opening as Warm Spaces, as in previous years.

The following centres are available for people to charge their phones, have a warm drink and a friendly chat:

- **South Oxfordshire:** Abbey Sports Centre, Didcot Wave, Henley Leisure Centre, Parks Sports Centre, and Thame Leisure Centre.
- **Vale of White Horse:** Wantage Leisure Centre, Faringdon Leisure Centre, and White Horse Leisure and Tennis Centre.

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The Warm Spaces scheme will run from **9am-2pm on weekdays** in the café and communal areas of the centres. All the centres have been registered on the official Warm Spaces website: <https://www.warmwelcome.uk/find-a-space#map>