

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

Appleton with Eaton Parish Council (AWE PC) Meeting

held in the Village Hall

Monday, 12th February 2024 7:15pm

Allison Leigh – Parish Clerk

Minutes

Councillors present: Stephen Day (Chair), Liz Gilkes (Vice Chair), Councillors Teresa Bennett (TB), Mary Carey (MC), Sue Sternberg

In attendance: Allison Leigh (the Clerk),

23/171: Apologies for Absence: John Adams (JA), Valentina Brito-Marquez (VBM), District Councillor Mark Coleman

23/172: Declarations of interest: None

23/173: Public questions and statements: No members of the public were present.

23/174: Reports from District and County Councillors: There were no reports.

23/175: Minutes of the last meeting: The minutes of the Parish Council Meetings of the 8th January 2024 and 15th January 2024 were approved and signed as a true record.

23/175: Clerk's report: The Council acknowledged the Clerk's Report.

23/176: Finance

- **Finance Report:**

Payments authorised

<u>Payee</u>	<u>Item</u>	<u>Payment Method</u>	<u>Amount</u>	<u>Date</u>
Lloyds card	Microsoft, Google, Council phone, Mailchimp, HP and monthly fee	Direct Debit	70.87	16/1/24
EDF	Electricity at the Sportsfield	Online payment	187.71	25/1/24
Staff costs	Staff costs	Online payment	731.93	29/2/24
Allison Leigh	Clerk expenses	Online payment	26.00	12/2/24
Dark White Digital	Website hosting and Wordpress updates	Online payment	30.00	12/2/24

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Ady Podbery	Mowing at Sportsfield	Online payment	110.40	12/2/24
Oxford Fire Risk Assessments	Fire risk assessment of the Pavilion	Online payment	234.00	12/2/24
Personnel Advice and Solutions	Job evaluation of the Clerk	Online payment	120.00	12/2/24
AET Flood Defence Limited	Aqua sacs	Online payment	720.00	12/2/24
OALC	Training for the Clerk: Managing Projects and Major Work Programmes	Online payment	60.00	12/2/24
OALC	Training for the Clerk: Developing Effective Action Plans	Online payment	60.00	12/2/24

Receipts since the last meeting

There were no receipts.

Bank Reconciliation

Opening balance as of 1/4/2023	49,920.26
Receipts	36,119.70
Payments	30,600.01
Cash book balance	55,439.95
Bank balance as of 31/1/24	55,439.95
Unpresented payments	0.00
unpresented receipts	0.00
Reconciled balance as of 31/1/24	55,439.95

- **Budget against spend:** The Council considered the budget against spend and had no comments.

23/177: Planning applications:

The Council considered the following planning application:

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- [P24/V0079/HH](#)

Address: 7 Whites Forge Appleton Abingdon

Proposal: First floor side extension over existing garage with pitch roof to match existing. Remove two chimney stacks. Two new half dormers to match existing dormer. Replace existing carport with new oak frame carport.

AWEPC has not comments on the above planning application.

Planning Decisions:

[P23/V2663/HH](#)

Proposal: Existing cladding to side extension front elevation to be built in brickwork, new composite cladding to rear and side of the extension and existing roof to be replaced with new flat roof. Existing garage to rear of side extension to be removed

Address: 18 Town Furlong Appleton Abingdon OX13 5JW

District Council decision: Permission granted

23/178: Joint Local Plan 2041: The Council resolved not to make a representation at this time.

23/179: Parish Communication: The Council resolved not to create a Parish Council Facebook page. The Council resolved to trial a suggestion box in the Appleton Community Shop for 3 months.

The Clerk will make amendments to the Communication Policy and put it on the March agenda.

23/180: Pavilion Advisory Group: The Clerk will arrange a meeting of those interested in being a part of the Pavilion Advisory Group.

23/181: Great British Spring Clean 2024: The Council resolved to hold a litter pick. The Clerk will contact JA about location and arrangements. The Clerk will also put this in the February Advertiser submission.

23/182: Publications and correspondence: The Council considered the correspondence since the last meeting. The Clerk reported a resident would like to discuss the state of the ash trees on Doctor's Lane. The Council suggested the resident contact OCC.

23/183: Website and Advertiser: The Council would like the following information in the Advertiser:

- Litter pick
- Suggestion box in the shop
- There will be no village event commemorating D-Day due to lack of response.
- Pavilion working group

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23/184: Matters for report:

- The Council would like to thank those in the Flood Group for their recent and ongoing assistance.
- The Council would like to thank those who have recently worked on the village footpaths.
- The Clerk reported she had attended a recent meeting of the Faringdon Area Traffic Advisory Committee regarding the safety of the A420. The Committee is working to arrange an OCC representative to attend each parish to discuss this.
- TB sends apologies for the March meeting.

23/185: Date of the next meeting: The date and location of the next Parish Council Meeting was confirmed as the 11th of March 2024 at 7:15pm in the Village Hall.

The meeting closed at 8:05pm.