

APPLETON WITH EATON PARISH COUNCIL

c/o 26 Eaton Village, Eaton, Oxfordshire OX13 5PR

E-mail: parishclerk.appletonwitheaton@gmail.com www.appleton-eaton.org

Members of Appleton with Eaton Parish Council are summoned to the Parish Council Meeting Monday, 11th March 2024 at 7:15pm Village Hall

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Allison Leigh – Parish Clerk

Wednesday, 6th March 2024

AGENDA

NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.

23/186: Apologies for Absence: Councillor Teresa Bennett (TB)

23/187: Declarations of interest

23/188: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.

23/189: Reports from District and County Councillors

23/190: Minutes of the last meeting: To approve and sign the [minutes of the Parish Council Meetings of 12th February 2024](#) as a true record

23/191: Rights of Way: To have a report from the Footpaths Wardens and consider any next steps

23/192: Clerk's report: To review the Clerk's Report

23/193: Finance:

- **Donation requests:** To consider the following donation requests:
 - **Appleton with Eaton Egg Hunt**
 - **South and Vale Citizens Advice**
 - **Restore**
- **Community First Oxfordshire (CFO) Subscription:** To consider a subscription to CFO
- **Society of Local Council Clerks (SLCC) Membership renewal for 24/25:** To consider renewing the membership to SLCC for 2024/2025
- **Finance Report:** To review the finance report and authorise payments

23/194: Sportsfield and Jubilee Park:

- **Table tennis bats:** To consider the purchased of 15 new table tennis bats
- **Jubilee Park inspection report:** To consider the inspection report and any necessary actions

- **Cleaning of the Sportsfield:** To consider a clean of the sportsfield
- **Fire Risk Assessment of the Sportsfield:** To consider the fire risk assessment of the Sportsfield and any necessary actions

23/195: Planning applications: To discuss the following planning applications:

Planning Applications for Consideration:

[P23/V2865/HH](#) and [P24/V0014/LB](#)

Pond Farm, Netherton Road, Appleton

Install 15 'all black' solar panels on the valley of the two roof lines

Planning Decisions:

[P23/V2507/FUL](#)

Willowbank, Millway Lane Appleton Abingdon OX13 5LD

Demolition of existing dwelling and replacement with a new 4-bed dwellinghouse

Permission granted

[P24/V0079/HH](#)

7 Whites Forge Appleton Abingdon

First floor side extension over existing garage with pitch roof to match existing. Remove two chimney stacks.

Two new half dormers to match existing dormer. Replace existing carport with new oak frame carport

Permission granted

23/196: Council documents: To consider adopting the following documents:

- Communication Policy
- 2024/2025 Action Plan

23/197: Publications and correspondence: To discuss any publications and correspondence received.

- **NB: If you wish to have your correspondence considered at the meeting, please send it to the Clerk by 5pm on Friday.**

23/198: Website and Advertiser: To discuss any items to be put on the website and in the Advertiser

23/199: Matters for report: To raise matters for discussion without decision or items for the next meeting

23/200: Date of the next meeting: To confirm the date and location of the Parish Council Meeting as the 8th of April 2024 at 7:15pm in the Village Hall

23/201: Confidential: To resolve to exclude members of the public from confidential agenda item 23/202

23/202: Confidential item: Quotes: To consider quotes for the following:

- Internal Audit
- Installation of the Eaton defibrillator

(i) Under Where a councillor or co-opted member has a disclosable pecuniary interest (of which they are aware) in any matter being considered, they must disclose that interest to the meeting. It is essential that councillors and co-opted members do this clearly, in order that the disclosure may be recorded

(ii) Members must disclose the interest at any meeting of the council at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive' interest. Following any disclosure of an interest not on the council's register or the subject of pending notification, members must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

(iii) Unless dispensation has been granted, members may not participate in any discussion of, vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State. They must withdraw from the room when the meeting discusses and votes on the matter.

(iv) The national rules about disclosable pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (S.I 2012/1464).