

**Members of Appleton with Eaton Parish Council
are summoned to the
Parish Council Meeting
Wednesday, 7th October 2026
at 7:15pm Village Hall**

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Allison Leigh, 2nd October 2026

AGENDA

NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.

26/120: Apologies for Absence

26/121: Declarations of interest

26/122: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.

26/123: Reports from District and County Councillors

26/124: Minutes of the last meeting: To approve and sign the minutes of the Parish Council meeting of the [14th September 2026](#) as a true record

26/125: Actions: To consider the Actions. See Attachment 1.

26/126: Finance: Note: Finance documentation will be on the website by Monday, the 5th October.

- i. **Finance Report:** To consider the finance report and authorise payments.
- ii. **Training Courses:** To consider any training courses requested
- iii. **Donation request:** To consider a donation request from the Three Villages Comet Bus Group
- iv. **Budget against spend:** To consider the budget against spend from 1/4/26 – 30/9/26
- v. **Budget items for 2027/2028:** To note any potential items for the 2027/2028 budget. A draft budget will be on the November agenda for consideration.

26/127: Planning:

- i. To consider the following planning applications:

[P25/V1217/FUL](#)

Home Farm, Besselsleigh, Abingdon, OX13 5PU

Mixed use development for the retention of vehicle repair shop and use of land for the storage of vehicles (Use Class B2) and use of land for the stationing of shipping container units for self-storage (Use Class B8)

26/128: Working Groups: To have updates from the following:

- a. Friends of Jubilee Park*
- b. Pavilion Working Group*

26/129: Correspondence: To consider any publications and correspondence received

NB: If you wish to have your correspondence considered at the meeting, please send it to the Clerk by 5pm on Monday the 5th October.

26/130: Advertiser: To consider any items to be put in the Advertiser

26/131: Matters for report: To raise matters for discussion without decision or items for the next meeting

- i. Speed surveys are being carried out from 29/9/26 – 7/10/26 at the following:
 - a. Location 1 - Telegraph pole outside 137 Netherton Road, Appleton, here: [2 Netherton Rd - Google Maps](#)
 - b. Location 2 (new) – Traffic sign post [126 Netherton Rd - Google Maps](#)
 - c. Location 3 - Telegraph pole here: [2 Netherton Rd - Google Maps](#)

Consideration to costs of a consultation and potential traffic calming measures following these surveys will be on AWEPC's November agenda.

26/132: Date of the next meeting: To confirm the date of the next Parish Council Meeting as Monday the 9th November at 7:15pm in the Village Hall.

Notes on declarations of interest: Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations

Actions

Attachment 2: Actions

<u>Minute reference</u>	<u>Subject</u>	<u>Person Responsible</u>	<u>Update</u>
26/105e	Request an extension for the tennis club planning application and set up an additional meeting for Councillors to consider it	Clerk	Done
26/107a	Review the state of the benches in Jubilee Park	Clerk	Done and a notice has been placed in the October Advertiser.
26/107b	Set up a meeting of the Pavilion Working Group	Clerk	In progress
26/108	Work on an Emergency Plan	Clerk	In progress
26/110	Write a letter to St John's College regarding the tree works in Eaton	Clerk	In progress
26/110	Write to the potential donors of a bench outside of the Appleton Community Shop	Clerk	Done and the donors will be supplying and fitting the bench.
26/111	Do a shout out about the Oxford traffic	Clerk	Done
26/89 i	Obtain quotes for cutting of the Remnant of the Great Green	Clerk	The Clerk is in contact with the contractor. The work is now looking to be carried out in December.

26/90 i	Ask OCC to top up salt bins	Clerk	Done. The Clerk will monitor.
26/21 and 23	Signing of the Declaration of Acceptance Forms	Chair, Vice Chair, Clerk	In progress.
26/30 and 36	Policies updates on the website	Clerk	In progress
26/40, 25/184 and 169	NP review	Clerk	Comments have been sent to VoWHDC and AWEPC is working with them as to the nature of the amendments.
26/49	Work with Dark White Digital on website accessibility updates	Clerk	In progress
26/58	Investigate bin emptying near the church	Clerk	In progress
25/201	Investigate the ownership of the land around where the War Memorial stands and replacement costs for insurance	CM and Clerk	In progress.
25/204a	Obtain quote for works on Buccaneer Tower and Zip Wire	Clerk	The Buccaneer Tower replacement is in progress. Any zip wire investigation will take place as part of the playground repairs.
25/204a	Create spreadsheet of playground repairs, including zip wire	Clerk	In progress as the Clerk is seeking further repair quotes.
25/79 c 1 i	Update Sportsfield booking rates in Scribe	Clerk	The Clerk will put these in per event as there are many rates for different which will cause confusion within the system. If this changes/is simplified, it can be revisited.
25/58	Ditch on Sportsfield ownership	Clerk	The Clerk will progress this.
25/8 d iii	Photographs of assets as part of the Asset Register	Clerk	The Clerk will progress this.

Note: The Clerk works part time/10 hours per week.

