Appleton with Eaton
— Parish Council —

Members of Appleton with Eaton Parish Council
are summoned to the
Parish Council Meeting
Monday, 9th November 2026
at 7:15pm Village Hall

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Allison Leigh, 4th November 2026

AGENDA

NB: Members of the Public are invited to the meeting if they wish to speak in the public session or as observers.

26/133: Apologies for Absence

26/134: Declarations of interest

26/135: Public questions and statements: Time is available for the public to express a view or ask a question on relevant matters on the following agenda. The public are welcome to stay and observe the rest of the meeting. Members of the public wishing to speak should notify the Clerk in advance. Time given in total is 10 minutes.

26/136: Reports from Oxfordshire County Councillor

i. See Attachment 1 for October report.

26/137: Report from Vale of White Horse District Councillor

i. Update on the Community Governance Review

26/138: Minutes of the last meeting: To approve and sign the minutes of the Parish Council meetings of the 1st October 2026 and 7th October 2026 as a true record

26/139: Actions: To consider the Actions. See Attachment 2.

26/140: Speed survey results from Netherton Road:

i. To consider the results of the recent surveys and a response to Oxfordshire County Council on progressing their proposal to reduce the speed limit in a section of Netherton Road near Appleton Common to 40mph.

26/141: Village pond:

i. Ownership: To consider ownership of the pond
ii. Pending ownership, to consider ongoing maintenance costs

26/142: Finance:

i. **Finance Report:** To consider the finance report and authorise payments. See Attachment 3.
ii. **Training Courses:** To consider any training courses requested
iii. **Donation request:** To consider the following donation requests
    a. The Abingdon Bridge
    b. Oxfordshire Citizens Advice
    c. Green Appleton
iv. **Budget 2027/2028:**
    a. To consider the 27/28 budget
    b. Based on the 27/28 budget, to consider a precept

26/143: Neighbourhood Plan: To consider whether to proceed with any edits prior to the potential merger with Besselsleigh Parish Meeting.

26/144: Planning:

i. To consider the following planning applications:
    a. **P26/V4302/DIS**
    Appleton Manor, Eaton Road, Appleton, OX13 5JR
    Discharge of Condition 7 (UNIQUE - Ecology) of planning ref. P26/V1325/HH
    Internal and external alterations, extension, all of which is largely in accordance with previously approved applications P00/1663 and P00/1664/LB, including the renewal of existing hard landscaped terrace.

    b. **P26/V3665/FUL**
    Tennis Courts, Badswell Lane, Appleton
    Proposed change of use of agricultural land to provide an additional tennis court and floodlighting. Extension to existing car park.
    Amendments:
    Change of description
    Re-location of car parking
    Amended lighting information
    Amended hedge details/ecology information

    c. **P26/V4805/LDP**
    Caps Lodge, Road Between Eaton And Besselsleigh, Eaton OX13 5PT
    Erection of a single storey extension on the rear elevation

    d. P26/V4872/HH
    Oaklea House 41A Netherton Road Appleton Abingdon OX13 5JZ
    Householder planning permission for a single-storey infill extension, hip to gable conversion of the garage roof, revisions to rear flat roof design, insertion of new rooflights, and construction of a new garden shed.

    e. **Cearn Solar Farm Limited**
    Order granting Development Consent for the Cearn Solar Farm (the proposed development)

26/145: Working Groups: To have updates from the following:

i. ***Friends of Jubilee Park***

ii. ***Pavilion Working Group***

a. To confirm proceeding with IF Glass at a quote of £13,921.60 + VAT with a colour.

b. To consider fees for 27/28

omTo consider the following request fr Kingston Cricket Club: to run a fourth team in 2027 and to use the ground for 18 weeks, from the second Saturday in May through to the first Saturday in September.

26/146: Correspondence: To consider any publications and correspondence received

i. **Have your say on our plans for buses across Oxfordshire until 17th November (OxBUS 2040: Plan for bus | Let's Talk Oxfordshire):** To consider a response

NB: If you wish to have your correspondence considered at the meeting, please send it to the Clerk by 5pm on Thursday the 5th November

26/147: Advertiser: To consider any items to be put in the Advertiser

26/148: Matters for report: To raise matters for discussion without decision or items for the next meeting

26/149\: Date of the next meeting: To confirm the date of the next Parish Council Meeting as Monday the 14th December at 7:15pm in the Village Hall.

Notes on declarations of interest: Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered.

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations

Attachment 1:
REPORT TO APPLETON WITH EATON PARISH COUNCIL
OCTOBER 2026
FROM CLLR JAMES PLUMB

20MPH SPEED LIMITS REVIEW

Oxfordshire County Council is reviewing how the 20mph speed limits introduced across the county are working in practice. The County Council is seeking feedback from local councils on roads or areas where the 20mph limit appears to be working well, and the reasons why; as well as locations where the limit is less effective, including possible reasons and any measures that could improve compliance. Parish and town councils have been asked to submit observations by the end of November where possible. This provides an opportunity to highlight any roads or locations locally where the effectiveness of the 20mph limit is a concern.

ON-STREET PARKING & JUNCTION SAFETY

As part of my work to improve road safety across the division, I am seeking the Parish Council's assistance in identifying locations where on-street parking is causing problems, particularly at or near junctions where parked vehicles may obstruct visibility or create hazards for drivers, pedestrians, and cyclists. Following successful implementation of junction protection markings in other areas, I would welcome details of any junctions within the parish where parking regularly causes concerns, including a brief description of the issue and, where possible, photographs or supporting evidence, so that potential improvements can be investigated.

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Attachment 2: Actions

Minute reference	**Subject**	**Person Responsible**	**Update**
26/122	Pond on the November agenda	Clerk	Done
26/126 ii	Investigate OALC finance training	Clerk/Councillors	The Clerk was unable to attend this. Councillors did not register.
26/126 v	Create the draft 27/28 budget with requested items	Clerk	This is on the November agenda.
26/128 a	Ask the Friends of Jubilee Park about the trimming of the brambles	Clerk	Done
26/131	Put the consultation results from Netherton Road on the November agenda	Clerk	Done
26/107b	Set up a meeting of the Pavilion Working Group	Clerk	Done
26/108	Work on an Emergency Plan	Clerk	In progress
26/110	Write a letter to St John's College regarding the tree works in Eaton	Clerk	In progress
26/89 i	Obtain quotes for cutting of the Remnant of the Great Green	Clerk	The Clerk is in contact with the contractor. The work is now looking to be carried out in December.
26/90 i	Ask OCC to top up salt bins	Clerk	Done. The Clerk will monitor.

26/21 and 23	Signing of the Declaration of Acceptance Forms	Chair, Vice Chair, Clerk	In progress.
26/30 and 36	Policies updates on the website	Clerk	In progress
26/40, 25/184 and 169	NP review	Clerk	This will be on the November agenda and AWEPC will also put this on the June 2027 agenda should AWEPC merge with Besselsleigh Parish Meeting.
26/49	Work with Dark White Digital on website accessibility updates	Clerk	In progress
26/58	Investigate bin emptying near the church	Clerk	In progress
25/201	Investigate the ownership of the land around where the War Memorial stands and replacement costs for insurance	CM and Clerk	In progress.
25/204a	Obtain quote for works on Buccaneer Tower and Zip Wire	Clerk	The Buccaneer Tower replacement is completed. Any zip wire investigation will take place as part of the playground repairs.
25/204a	Create spreadsheet of playground repairs, including zip wire	Clerk	In progress as the Clerk is seeking further repair quotes.
25/79 c 1 i	Update Sportsfield booking rates in Scribe	Clerk	The Clerk will put these in per event as there are many rates for different which will cause confusion within the system. If this changes/is simplified, it can be revisited.
25/58	Ditch on Sportsfield ownership	Clerk	The Clerk will progress this.
25/8 d iii	Photographs of assets as part of the Asset Register	Clerk	The Clerk will progress this.

Note: The Clerk works part time/10 hours per week

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Attachment 3

Finance Report

Payments from 1/10/26 – 31/10/26

Date	Description	Supplier	Net	VAT	Total
07/10/2026	Clerk expenses	Allison Leigh	26.00	0.00	26.00
07/10/2026	Bin emptying	Shield Maintenance Ltd	19.00	3.80	22.80
07/10/2026	SLCC Conference	SLCC	125.00	0.00	125.00
07/10/2026	SLCC Conference	SLCC	232.50	46.50	279.00
05/10/2026	Replacement Monkey Bars Jubilee Park	Proludic	1,594.99	318.97	1,913.96
07/10/2026	Website hosting and WordPress Updates	Dark White Digital	30.00	0.00	30.00
31/10/2026	Clerk salary	Allison Leigh	906.40	0.00	906.40
07/10/2026	Donation	Clean Slate	100.00	0.00	100.00
07/10/2026	CFO Membership	CFO	55.00	0.00	55.00
07/10/2026	Donation	3 Villages Comet Bus Group	500.00	0.00	500.00
16/10/2026	Council phone	Lebara	5.79	1.16	6.95
16/10/2026	Sportsfield internet	Starlink	30.00	0.00	30.00
16/10/2026	HP Ink plan	HP	65.82	13.16	78.98
16/10/2026	Google subscription	Google	1.59	0.00	1.59
16/10/2026	Council phone	Music Magpie	385.98	0.00	385.98
16/10/2026	Mailchimp	Mailchimp	9.80	1.96	11.76
16/10/2026	Council phone case	Panaaz Fashion Ltd	4.99	1.00	5.99
16/10/2026	Council phone case	Panaaz Fashion Ltd	6.49	1.30	7.79
16/10/2026	Sportsfield supplies	Viking	92.19	18.45	110.64
16/10/2026	Lloyds fee	Lloyds	3.00	0.00	3.00
16/10/2026	Electricity at the sportsfield	EDF	51.70	2.58	54.28
01/10/2026	Sportsfield booking system	Starboard Systems	20.00	4.00	24.00
01/10/2026	Scribe accounts subscription	Starboard Systems	35.00	7.00	42.00
31/10/2026	Unity Service Charge	Unity Trust Bank	7.00	0.00	7.00
27/10/2026	Website hosting and WordPress Updates	Dark White Digital	30.00	0.00	30.00
Totals			**4,338.24**	**419.88**	**4,758.12**

Payments to be authorised – November

Date	Description	Supplier	Net	VAT	Total
09/11/2026	Mowing grass at sportsfield	Ady Podbery	100.00	20.00	120.00
09/11/2026	Clerk expenses	Allison Leigh	43.60	0.00	43.60
09/11/2026	Website hosting and WordPress Updates	Dark White Digital	30.00	0.00	30.00
09/11/2026	Birds Nest J Park	Huck Tek	16,111.19	3,222.24	19,333.43
30/11/2026	Clerk salary	Allison Leigh	0.00	0.00	0.00
Totals			**16,284.79**	**3,242.24**	**19,527.03**

Receipts from 1/10/26 – 31/10/26

Date	Description	Customer	Net	VAT	Total
28/10/2026	Hire of pavilion and sportsfield	ASFA	35.00	0.00	35.00
12/10/2026	Team hire of sportsfield	ASFA	100.00	0.00	100.00
Totals			**135.00**	**0.00**	**135.00**

Bank Reconciliation at 31/10/2026

	Cash in Hand 01/04/2026			67,487.90
	ADD			
	Receipts 01/04/2026 - 31/10/2026			68,603.25
				136,091.15
	SUBTRACT			
	Payments 01/04/2026 - 31/10/2026			30,258.55
A	**Cash in Hand 31/10/2026** (per Cash Book)			**105,832.60**
	Cash in hand per Bank Statements			
	Petty Cash	31/10/2026	0.00	
	Unity Current Account	31/10/2026	38,079.73	
	Unity Instant Access Account	31/10/2026	67,752.87	
	Lloyds Card	31/10/2026	0.00	
				105,832.60
	Less unpresented payments			
				105,832.60
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**105,832.60**

A = B Checks out OK